



भारत सरकार/ GOVERNMENT OF INDIA  
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING  
नौवहन महानिदेशालय, मुंबई  
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F.No.25-19012/6/2020-NT-DGS

Date:30.09.2020

Merchant Shipping Notice no.12 of 2020

Subject:- Online Marine Casualty Reporting System.

1. The Directorate General of Shipping issued Merchant Shipping Notice No.18 of 2009 dated 09.04.2009 which mandated that in the event of any marine casualty, or when a ship is overdue, or defect discovered affecting the safety of the ship, or efficiency of the vessel's operation, the master/ship manager/ ship owner of the ship shall communicate this information to the DG Commcentre. First report of marine casualty/incident attached to the said notice as annexure-1 was also to be completed and forwarded to the DG Commcentre at the earliest but not later than 24hrs of occurrence.
2. The information regarding marine casualties are currently provided by the shipping companies to DG Commcentre by email and it is not entered on any online platform.
3. To modernise the process of casualty reporting, the Directorate General of Shipping has introduced online 'Marine Casualty Reporting System'. The said online 'Marine Casualty Reporting System' can be accessed through the DG Shipping portal <https://dgshipping.gov.in> from the link – "DG Commcentere Online Marine Casualty Reporting"
4. Accessing the online 'Marine Casualty Reporting' portal on the website of Directorate General of Shipping will give users access to an online FIR form. A user needs to fill out basic information including Name, Company, Designation, Email and Mobile Phone number for the FIR page to be accessed. After a user fills this basic data on the portal,

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an OTP will be generated and will be sent on e-mail as well as on SMS. On entering the OTP on the portal, the online 'Marine Casualty Reporting System' will be opened. This will allow filling up the FIR form.

5. The user will need to enter the required information in all the specified fields. On pressing the 'submit' button, an alert will be sent to DG Commcentre confirming the submission of FIR. The user will also receive email with details of information submitted to DG Commcentre. The email to the user will also contain a link which will allow the registered user to access the portal and update information regarding the specific casualty incident. The validity of the link is for limited period of 30 (thirty) days. If, after the period of expiry of the link, further information is required to be updated regarding the said casualty, DG Commcentre may be contacted for regeneration of a new link for the said casualty, which will be sent via email to the user.
6. Each new casualty that is reported via the online 'Marine Casualty Reporting System' will be via the process specified at para 5. The user will therefore need to fill the required data, receive OTP, access the FIR page and receive a link via email once the FIR is submitted.
7. DG Commcentre may be contacted at the email [dgcommcentre-dgs@nic.in](mailto:dgcommcentre-dgs@nic.in) / [dgcommcentre-ssas@lrit.gov.in](mailto:dgcommcentre-ssas@lrit.gov.in) . The telephone / mobile numbers of DG Commcentre are displayed on DG Shipping's website.
8. This M.S Notice comes into force with immediate effect and is issued with the approval of the Director General of Shipping and Additional Secretary to the Govt. of India, Directorate General of Shipping.



Capt. Mohit Kumar Behl  
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