

Government of India
Ministry of Ports, Shipping and Waterways
Directorate General of Shipping

Beta Building, 9th Floor, I-Think Techno Campus, Kanjur Village Road, Kanjur Marg
(East), Mumbai-400042

No.22-35/15/2023-PER-DGS (Computer NO. 23057)

Date: 03.06.2024

VACANCY CIRCULAR

Subject: Filling up of 01 post of Chief Ship Surveyor-cum-Joint Director General (Technical) in the Directorate General of Shipping, Mumbai under Ministry of Ports, Shipping and waterways, New Delhi in the Pay Scale of Rs. 37400-67000/- (HAG)- (Revised pay scale of Rs 144200-218200/- Level-14 as per 7th CPC) on Deputation (including short term contract) basis-reg.

Applications are invited from eligible candidates for appointment by the Deputation (including short term contract) to the post of Chief Ship Surveyor-cum-Joint Director General (Technical), General Central Service, Group 'A', Gazetted Non-Ministerial, in the pay scale of Rs. 37400-67000/- (HAG) -(Revised pay scale of Rs. 144200-218200/- Level-14 as per 7th CPC] in Directorate General of Shipping, Mumbai under Ministry of Ports, Shipping and waterways, New Delhi.

2. The details of the post, eligibility criteria, job requirement, age limit etc. required for the post are indicated in **Annexure-I**. The pay and other terms and conditions of deputation (including short term contract) will be regulated accordance with DoPT O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. Cadre Controlling Authorities/ Head of Department are requested to forward application of eligible and willing candidates whose services can be spared for appointment to the post by deputation (including short term contract) so as to reach the undersigned (**Directorate General of Shipping, Beta Building, 9th Floor, I-Think Techno Campus, Kanjur Village Road, Kanjur Marg (East), Mumbai-400042.**) within 60 days from date of publication of this advertisement in the Employment News/ Rojgar Samachar. The application form proforma is mentioned at **Annexure-II**.



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List of Documents to be sent along with applications:

- (i) Application in prescribed format – Annexure II duly filled in and signed by the candidate and countersigned with seal by the Cadre controlling authority/ Head of Department.
- (ii) Attested copies of APAR/ACRs for the last 05 (five) years duly attested on each page by an officer not below the rank of Under Secretary to the Government of India.
- (iii) Integrity Certificate
- (iv) Vigilance Clearance Certificate
- (v) Statement of major or minor penalties, if any, imposed on the officer during the last 10 years of service and certificate that no disciplinary proceedings are being contemplated/ pending against the officers.
- (vi) A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.

3. Incomplete applications or applications not accompanied with the above mentioned documents or applications received after the last date will be summarily rejected. Applications received through proper channel only will be entertained. If any candidate fails to join or withdraw the nomination on finalization of his/her name either on personal grounds or refusal of the cadre to relieve him will be debarred for five (05) years for further deputation to this office and also the same will be informed to DoPT for further necessary action at their end.

4. The detailed advertisement along with all the proforma mentioned above can be obtained from the office website: <https://www.dgshipping.gov.in/>


(Ash Mohomad)
Deputy Director General of Shipping
Tele: 022-25752025

Qualifications, experience and other details required for the post of Chief Ship Surveyor-cum-Joint Director General (Technical) in Directorate General of Shipping, Mumbai.

1	Name of the post	Chief Ship Surveyor-cum-Joint Director General (Technical)
2	Number of post	One
3	Classification	General Central Service Group 'A' Gazetted Non Ministerial
4	Scale of pay	Scale of pay (PB-) Rs.37400-67000+GP Received level 14 (Rs 144200 – 218200)
5	Period of Deputation	The period of deputation (including short -term Contract) in another ex-cadre posts held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.
6	Duties and Responsibilities	
	(i)	<p>The Chief Ship Surveyor-cum-Joint Director General (Technical) with the Government of India derives powers from the Merchant Shipping Act, 1958 and Rules made thereunder and executes the following functions in accordance with the provision of MARPOL, SOLAS Conventions:-</p> <ul style="list-style-type: none"> • (a) Approval of General Trim and Stability, Grain Stability and Damage Stability Booklets. • (b) Approval of Cargo Securing Manuals/Bulk Cargo loading/unloading sequence manuals. • Approval of sub-division calculations of passenger ships. • Approval of ship's design and structural plans. • Approval of Crew Accommodation lay out plans, Ventilation plans, Piping, lighting and Insulation plans. • Approval of insulation, flooring and other furnishing materials as per IMO Requirements. • Technical clearances from Hull, Load line and accommodation point of view for ships acquisitions/advice on price reasonableness etc. • Examination of Marine Casualty reports related to capsizing, sinking due to defective hulls etc. and subsequent follow up actions. • Issuance of Executive Orders and Framing and updating of rules under various IMO Conventions/M.S. Act provisions relating to structural strength, subdivision, general stability, grain stability, damage stability, Load Line, structural fire protection, passenger spaces and passenger amenities, special purpose ships, crew accommodation, tonnage, special requirements for gas and chemical carriers, survey requirements etc. • Tonnage computations approval.
	(ii)	Examination of Load Line Surveys/assignment reports from Classification Societies/Mercantile Marine Departments.


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		<ul style="list-style-type: none"> • Assignment of Government of India Load Line and issue of International/India Load Line Certificates. • Miscellaneous cases pertaining to temporary operating permissions beyond I.V. Limits. • Miscellaneous matters pertaining to various queries received from Industry/Ministry on Ship's Design/Hull Surveys matters etc. • Processing of various exemptions required from the rules requirements. • Study of various IMO documents relating to design, construction, fire protection; stability, sub-division and equipment approval matters etc. of ships for further necessary follow up action. • Exemption of Port State Control/Flag State Inspection reports and necessary follow up action with owners/IMO/Classification Societies. • Examination of Class reports/Safety Construction Survey reports concerning hull and Load Line matters and necessary follow up action. • Miscellaneous matters concerning extension of surveys/certificates etc. • Conducting quarterly Port State Control Meetings with I.N.S.A./Classification Societies. • Handling of all Maritime Safety Committee related matters/including submission of documents to IMO, besides deciding on India's initiative on various matters proposed to be discussed at MSC. And thereafter all the necessary follow-up actions. • All the matters relating to IOMOU Secretariat on Port State Control matters. • Implementation of Condition Assessment Scheme for single hull tankers. • Implementation of Enhanced Survey Programme for Bulk carriers and tankers. • Implementation of ISM matters relating to hull and load line issues. • Sailing vessels surveys and certification matters. • Fishing Boats hull survey and certification matters. • Decision with regards to rules applicable to special types of vessels or vessels with novel design.
7	Experience and Eligibility for the post	<u>Deputation (Including Short Term Contract) / Promotion</u> - Officers under the Central Government or Union Territory Administrations or Port Trusts or Shipping Companies or Shipyards in the Public Sector;- a) i)Holding analogous posts on regular basis in the parent cadre or department; or ii) with three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 14300-18300 or equivalent in the parent cadre or department; and



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		<p>b) Possessing the following educational qualifications and experience,</p> <p>i) Degree in Naval Architecture from a recognized University or equivalent</p> <p>ii) 15 years experience in design, construction and repair of ships.</p> <p>Note 1 : The Departmental Deputy Chief Ship Surveyor-cum-Senior Deputy Director General (Technical) in the pay scale of Rs. 14300-18300 with three years regular service in the grade failing which the Department Deputy Chief Ship Surveyor -cum - Senior Deputy Director General (Technical) with 8 years of combined regular service in the grades of Deputy Chief Ship Surveyor -cum - Senior Deputy Director General (Technical) and Ship Surveyor -cum- Deputy Director General (Technical) in the pay scale of Rs. 12,000-16500 out of which at least one year regular service in the grade of Deputy Ship Surveyor -cum- Senior Deputy Director General (Technical) and possessing the educational qualifications and experience indicated above shall also be considered and if selected, the post shall be deemed to have been filled up by promotion.</p> <p>Note 2: The Department Officers in the Feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, educationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation (Including short-term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (Including short-term contract) shall be not exceeding 56 years as on the closing date of receipt applications.</p>
9	Place of Duty	Directorate General of Shipping, Mumbai.


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BIO-DATA/ CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block letters)			
2.	Date of Birth			
3.	(i) Date of entry into service			
	(ii) Date of retirement			
4.	Educational Qualifications			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			
Qualifications / Experience required as mentioned in the advertisement/ vacancy circular		Qualifications/ experience possessed by the officer		
Essential (A) Qualification (B) Experience		Essential (A) Qualification (B) Experience		
Enclose a separate sheet duly self certified regarding your practical experience in design, construction, Survey and repairs of ships carried out in ship building or ship repairing yards or any Design or survey Organization after the period of degree course.				
Essential	Period		Rank	Name of the organisation
	From	To		
Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and Subsidiary subjects may be indicated by the candidate .				
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post			


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7. Details of Employment, in chronological order. **Enclose separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	*Pay Band And Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent		
9	In case the present employment is held on deputation / contract basis, please state-		
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization



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Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization


10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11.	<p>Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others</p>	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14.	Total emoluments per month now drawn	
	Basis Pay in the PB	Grade Pay
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	


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	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief /other Allowances etc., (with break-up details)	Total Emoluments
16	<p>A. Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)</p> <p>B. Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects Awards/Scholarships/Official Appreciation (ii) Affiliation with the professional bodies/institutions/societies and; (iii) Patents registered in own name or achieved for the Organization (iv) Any research/ innovative measure involving official recognition (v) Any other information. (Note: Enclose a separate sheet if the space is Insufficient)</p>		
17	<p>Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p> <p># (The option of 'STC' / 'Absorption' / Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>		
18.	Whether belongs to SC/ST		


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I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.


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