



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

DGS (NT/ENG) Circular No. 11 of 2025

File No. 13-11014/15/2020-ENGG - DGS		Date: 21.03.2025
Subject: Training and Certification of Seafarers on ships subject to IGF Code		
References:		a) DGS Circular (NT/ENG) No. 3 of 2021 issued on 22/01/2021 b) Merchant Shipping Notice No.6 of 2024 issued on 13/02/2024
<p>Part-I: Background</p> <ol style="list-style-type: none">1. The International Code of Safety for ships using gas or other low flashpoint fuels (IGF Code) was adopted by the Maritime Safety Committee of the International Maritime Organization (IMO) vide Res.MSC.391(95) and the Code entered into force on 01/01/2017.2. The International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, was amended to support the requirement for training in the IGF Code. The new mandatory minimum requirements in the STCW Convention and Code, for the training and qualifications of relevant personnel on ships subject to the IGF Code entered into force on 1 January 2017.3. The administration had issued NT/ENG circular No.3 of 2021, which enclosed a Standard Operating Procedure (SOP) to be followed by the seafarers while applying for a Certificate of Proficiency (Basic & Advanced) initially and the process of revalidation of such CoPs issued, thereafter.4. The emergence of several alternate fuel candidates has led to the development of interim guidelines for the safety of ships using such alternate fuels.		

5. Recognizing the trend of ships being built or retrofitted, with such fuels, it is necessary to develop interim training standards for seafarers working on board alternatively fueled ships. The interim guidelines mandate that the master, officers, ratings and other personnel on ships using such fuels should be trained and qualified in accordance with regulation V/3 of the STCW Convention and section A-V/3 of the STCW Code, taking into account the specific hazards of each of these potential fuel alternatives.
6. The IGF Code defines ‘Bunkering’ as “the transfer of fuel from land-based or floating facilities into ships' permanent tanks or connection of portable tanks to the fuel supply system.”
7. It has been recognized that ships are being designed and built to use a variety of alternate fuels, amongst which, some can use the fuel which is carried as cargo; and, do not need to bunker the fuel from an external source. In these ships, the bunkering operation is non-existent and the fuel for domestic shipboard consumption is transferred from the cargo tank(s) to the designated bunker tanks internally. These vessels do not necessarily undertake any ‘bunkering’ operations as defined by the IGF Code.

Consequently, although these ships are classified as ‘ships subject to the IGF Code’ but have been reported to be finding it difficult to comply with the STCW Reg.V/3.8 for issuance of a Certificate of Proficiency for advanced training for service on ships subject to the IGF Code.

8. The DGS Circular (NT/ENG) No. 3 of 2021 issued on 22/01/2021 hereby stands superseded by this Circular and the process for obtaining the Certificate of Proficiency is detailed in Part II-IV of this Circular for the understanding of the stake holders.

Part II: Training for seafarers working on ships subject to the IGF Code

9. The STCW Reg.V/3.2 requires seafarers to have completed training prior to being assigned shipboard duties on board ships subject to the IGF Code. There are two levels of training for those who work on ships subject to the IGF Code:
 - Basic Training for Service on Ships Subject to the IGF Code, STCW Code Section AV/3-1;
 - Advanced Training for Service on Ships Subject to the IGF Code, STCW Code, SCTW Code Section A-V/3-2.

Part III: Certification for seafarers to work on ships subject to IGF Code

(A) Certificate of proficiency (CoP) in basic training for IGF

10. Seafarers responsible for designated safety duties associated with the care, use or in emergency response to the fuel on board ships subject to the IGF Code shall hold a certificate of proficiency (CoP) in basic training for service on ships subject to the IGF Code. The requirements for issuance of such a **CoP in basic training** are as under:

- (a) Complete an approved basic training programme for ships subject to the IGF Code in accordance with the provisions of section A-V/3, paragraph 1 of the STCW Code. The validity of the CoP issued shall be for a period not exceeding five years from the date of issue of the basic training certificate by the MTI; **or**
- (b) Hold a valid Certificate of Proficiency in basic training for liquefied gas tanker cargo operations issued within the last 5 years, in accordance with STCW Convention regulation V/1-2. The validity of the CoP issued in this category shall be limited to a period not exceeding five years from the date of issuance of the Basic Gas Tanker CoP; **or**
- (c) Hold a valid Certificate of Proficiency in Advanced training for liquefied gas tanker cargo operations issued within the last 5 years, in accordance with Regulation V/1-2. The validity of the CoP issued in this category shall be limited to a period not exceeding five years from the date of issuance of the Advanced Gas Tanker CoP.

(B) Certificate of proficiency (CoP) in Advanced training for IGF

11. Masters, engineer officers and all personnel with immediate responsibility for the care and use of fuels and fuel systems on ships subject to the IGF Code shall hold a certificate of proficiency (CoP) in advanced training for service on ships subject to the IGF Code. The requirements for issuance of such a **CoP in advanced training** are for ease of understanding categorized as under:

(1) Seafarer with CoP in Basic Training for service on ships subject to the IGF Code (Basic Training -IGF Code)

- (i) The seafarer shall complete an approved advanced training for service on ships subject to the IGF Code and meet the standard of competence as specified in section A-V/3, paragraph 2 of the STCW Code; **and**

- (ii) Complete at least one month of approved seagoing service that includes a minimum of three bunkering operations onboard ships subject to the IGF Code. Two of the three bunkering operations may be replaced by approved simulator training on bunkering operations as part of the training in (i) above. For this purpose, on ships subject to IGF Code as referred in Part 1, para 7 of this circular, one Loading operation & subsequent transfer to the designated bunker tanks will be considered equivalent to one bunkering operation.

Note:

- a) No CoP for advanced training shall be issued to seafarers without a Certificate of Competency (CoC). However, all seafarers are permitted to attend advanced training course, if required by the Company.
- b) The seafarer shall be permitted to undertake the advanced training for service on ships subject to the IGF Code (Advanced IGF Course) only after they have been issued with a Certificate of Proficiency for the Basic IGF CoP.

(2) Seafarer holding Advanced level CoP in Liquefied Gas Tanker Cargo Operations (Advanced -Gas CoP)

12. Masters, engineer officers and any person with immediate responsibility for the care and use of fuels on ships subject to the IGF Code who are qualified and hold the Advanced level Certificate of Proficiency for service on liquefied gas tankers are considered as having met the requirements specified in section A-V/3 paragraph 2 for advanced training for ships subject to the IGF Code provided, they have also met the following requirements:

- (i) Seafarer should hold a Certificate of Proficiency in basic training for service on ships subject to the IGF Code, or met the requirements specified in section A-V/3, paragraph 1 of the STCW Code, for basic training for service on ships subject to the IGF Code; **(and)**
- (ii) Met the bunkering requirement of the paragraph 11(1)(ii) of this part of the circular, or have participated in conducting three cargo operations onboard the liquefied gas tanker; **(and)**

(iii) Have completed seagoing service of three months in the previous five years onboard:

- Ships subject to the IGF Code; **or**
- Tankers carrying cargo, fuels covered by the IGF Code; **or**
- Ships use gases or low flashpoint fuel as fuel.

Note: No CoP for advanced training shall be issued to seafarers without a Certificate of Competency (CoC). However, all seafarers are permitted to attend advanced training course, if required by the Company.

Part IV: Renewal of Certificate of Proficiency issued for service on ships subject to IGF Code

(1) Renewal of Certificate of Proficiency in Basic training for ships subject to IGF Code (Basic CoP)

- (a) Seafarers can apply for renewal of the Basic IGF CoP issued within six months period before expiry of the CoP;
- (b) The Seafarer shall have to submit either evidence by way of letter from the Company for the seagoing service of at least three months on ships subject to the IGF Code in the previous five years; or undertake the basic training course for service on ships subject to the IGF Code.

(2) Renewal of Certificate of Proficiency in Advanced training for ships subject to IGF Code (Advanced CoP)

- (a) Seafarers can apply for renewal of the Advanced IGF CoP issued within six months period before expiry of the CoP;
- (b) The Seafarer shall have to submit either evidence by way of letter from the Company for the seagoing service of at least three months on ships subject to the IGF Code in the previous five years; or undertake the Advanced training course for service on ships subject to the IGF Code.

Table-1
Certification Requirements for Seafarers to Work on
Ships Subject to the IGF Code

Category	Requirement	Details
(1) Basic Training (CoP)	Completion of Approved Basic Training (OR)	Attend and complete an approved basic training program as per Section A-V/3, paragraph 1 of the STCW Code.
	Possession of a Valid Basic Gas Tanker CoP (OR)	Hold a valid CoP in Basic Training for liquefied gas tanker cargo operations issued within the last five years.
	Possession of a Valid Advanced Gas Tanker CoP	Hold a valid CoP in Advanced Training for liquefied gas tanker cargo operations issued within the last five years.
(2) Advanced Training (CoP)	(A) Basic CoP (IGF) Holders	
	Completion of Approved Advanced Training (AND)	Successfully complete an advanced training program, meeting competency standards as per Section A-V/3, paragraph 2 of the STCW Code.
	Approved Seagoing Service and Bunkering Operations (AND)	Complete 1 month of seagoing service, including 3 bunkering operations (2 may be simulator-based). Loading and transferring of IGF counts as 1 bunkering operation on ships not engaged in bunkering operations of IGF.
	Eligibility for Advanced CoP	Must possess a valid CoP in Basic Training for the IGF Code before enrolling in advanced training.
	(B) Advanced Gas Tanker CoP Holders	
	Basic Training Compliance (AND)	Hold a CoP in Basic Training for ships subject to the IGF Code or meet the requirements specified in Section A-V/3, paragraph 1 of the STCW Code.
	Bunkering Operations Requirement (AND)	Meet the bunkering requirement as stated above or have participated in 3 cargo operations onboard a liquefied gas tanker.
	Seagoing Service	Complete 3 months of seagoing service in the previous 5 years on Ships subject to the IGF Code, tankers carrying IGF fuels as cargo, or ships using gases or low flashpoint fuels.
(3) Renewal of CoP	Renewal of Basic CoP	
	Application Period	Seafarers can apply within six months before expiry of the Basic IGF CoP.
	Requirements	Submit evidence of at least 3 months of seagoing service on IGF Code ships in the previous 5 years or retake the Basic IGF training course.
	Renewal of Advanced CoP	
	Application Period	Seafarers can apply within six months before expiry of the Advanced IGF CoP.
	Requirements	Submit evidence of at least 3 months of seagoing service on IGF Code ships in the previous 5 years or retake the Advanced IGF training course.

Note:

Eligibility for Advanced CoP: A CoP in Advanced Training will not be issued to seafarers who do not hold a valid Certificate of Competency (CoC). However, such seafarers may attend the advanced training course if required by their company.

Prerequisite for Advanced Training: Seafarers must possess a valid CoP in Basic Training for service on ships subject to the IGF Code before enrolling in the advanced training program.

The standard operating procedure for obtaining the COP is hyperlinked to this Circular - [*“Standard Operating Procedure for issuance of IGF COP”*](#) and can be used for detailed guidance on the process.

This issues with the approval of the competent authority.



(Praveen Nair)

Deputy Chief Surveyor (i/c)

To

1. The Principal Officers, Mercantile Marine Department, Mumbai/Kolkata/Chennai/Kandla/Kochi.
2. The Surveyor-in-Charge, Mercantile Marine Department, Goa/Jamnagar/Port Blair/Visakhapatnam/Tuticorin/Noida/Haldia/Paradip/Mangalore
3. Indian National Shipowner's Association (INSA), Mumbai.
4. Foreign Owner and Ship-Managers Association (FOSMA)
5. The Maritime Association of Ship Owners, Ship Managers and Agents (MASSA)
6. Indian Coastal Conference Shipping Association (ICCSA), Mumbai
7. Institute of Marine Engineers (India)
8. Engineering Wing
9. Nautical Wing
10. Hindi cell
11. Computer cell

Copy to:

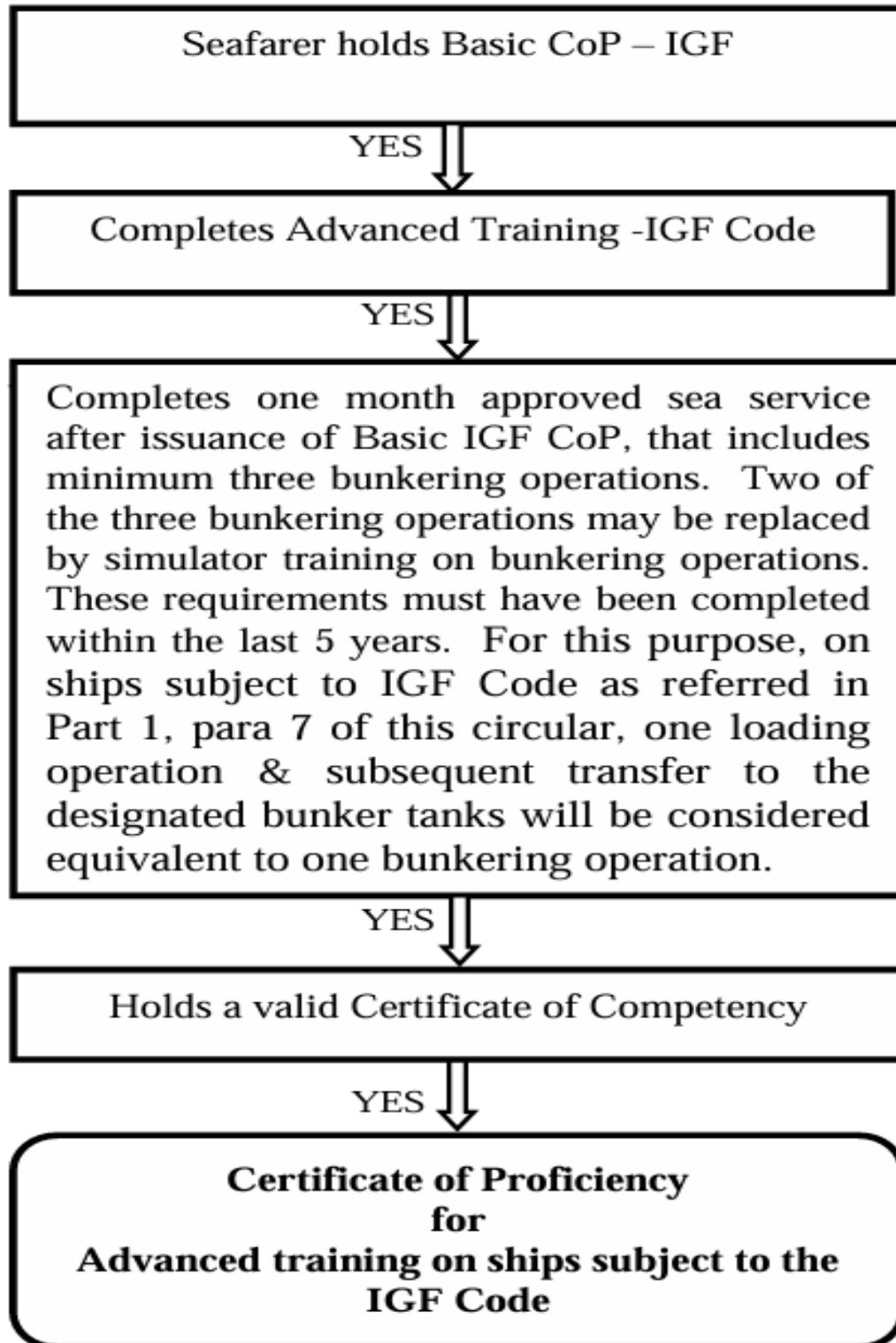
12. The Chief Surveyor with the Govt.of India
13. Nautical Advisor to the Govt.of India
14. Surveyors of Engineering & Nautical wing of the DGS

9वीं मंज़िल, बीटा बिल्डिंग, आई थिंक टेक्नो कैम्पस, कांजुरगाँव रोड, कांजुरमार्ग (पूर्व) मुंबई- 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

फ़ोन/Tel No.: +91-22-2575 2040/1/2/3 फ़ैक्स/Fax.: +91-22-2575 2029/35 ई-मेल/Email: dgship-dgs@nic.in वेबसाइट/Website: www.dgshipping.gov.in

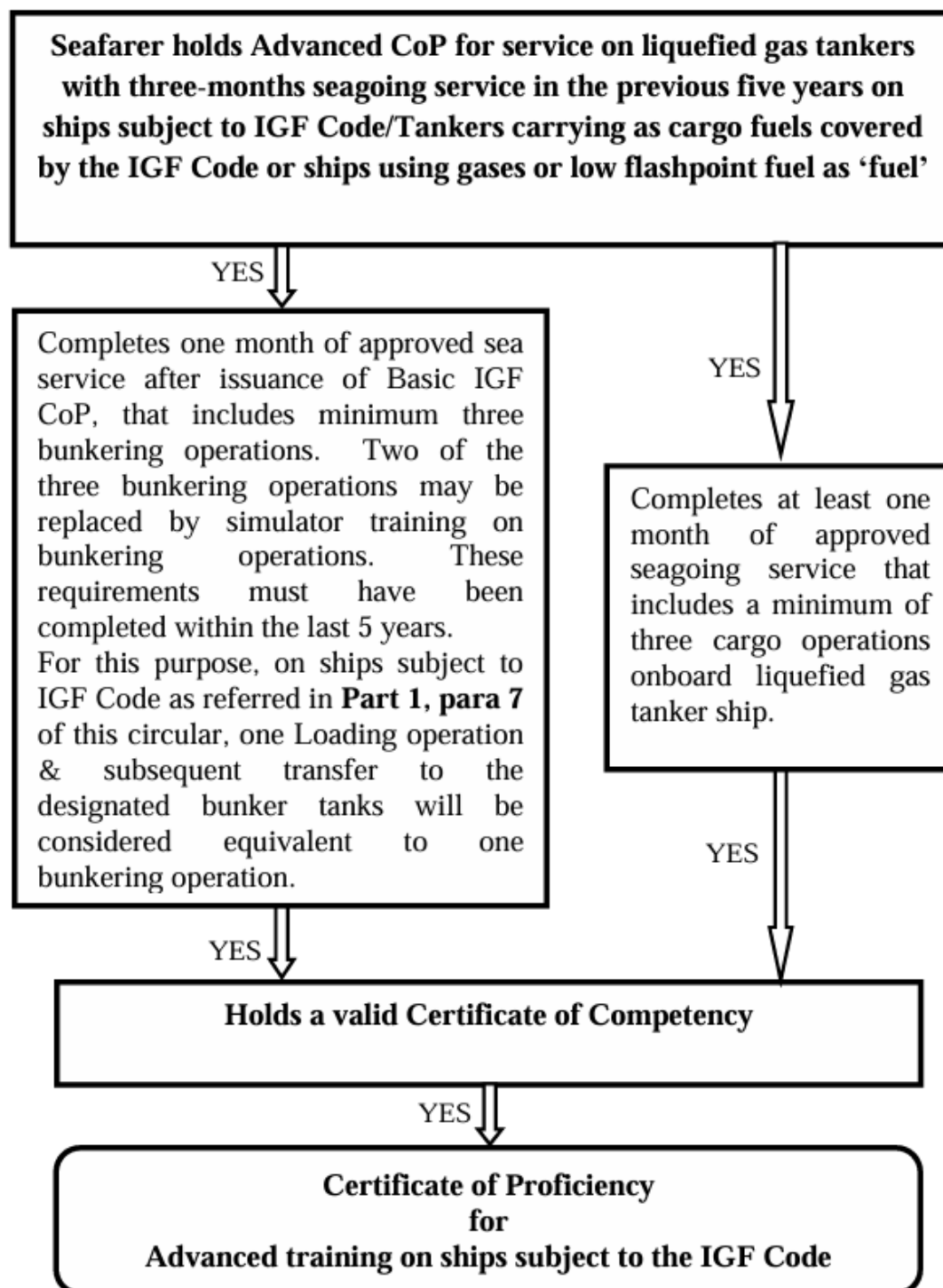
*Flow chart showing two indicative paths for issuance of CoP for Advanced Training
– IGF Code (category-A)*



Appendix 2:

Flow chart showing two indicative paths for issuance of CoP for Advanced Training

– IGF Code (category B)





Directorate General of Shipping, Mumbai

STANDARD OPERATING PROCEDURES FOR ISSUANCE OF IGF COP

Date of Issue: 21.03.2025

Revision No.: 01

1. Procedure for Application for Basic CoP in IGF Code:

- 1.1. The basic CoP shall only be issued in on-line mode and the procedure for application through E-Governance system is attached as **Annexure I**.
- 1.2. No fees shall be charged for issuance of digital CoP.
- 1.3. The Seafarers shall ensure that the following certificates are available on the Seafarer profile as per the eligibility criteria mentioned in the Circular:
 - 1.3.1. Basic Safety Course Certificate or CoP for FPFF, PST, EFA & PSSR.
 - 1.3.2. Refresher for PST & FPFF or Combined Refresher for PST/PSCRB & FPFF/AFF as applicable.
 - 1.3.3. CoP for Seafarer with Designated Security Duties (STSDSD).
 - 1.3.4. Basic Training Course Certificate for IGF Code or Basic CoP in Liquefied Gas Tanker Cargo Operations or Advanced CoP in Liquefied Gas Tanker Cargo.

2. Procedure for Application for Advanced CoP in IGF Code:

Note: The Directorate is in the process of developing on-line system for issuance of advanced CoP for IGF Code. Mean-time the application can be made on manual mode to any MMD assessment centers so designated. The requirements are as below:

- 2.1. Fill up the checklist attached as **Annexure II** and **Annexure III**
- 2.2. Pay fees of ₹ 4500/- on Bharat Kosh.
- 2.3. Submit the Form and Bharat Kosh receipt along with necessary self-attested copies of certificates to MMD by e-mail or in-person.
- 2.4. Experience certificate as required for issuance of CoP. The format is attached as **Annexure IV**.

Process of application for Basic CoP Subject to IGF Code

1. Go to www.dgshipping.gov.in
2. Log in E-Governance system using User Id and Password & Click the link “IGF Code Basic CoP”

The screenshot displays the DG Shipping website interface. At the top, the header includes the DG Shipping logo and the text "Directorate General of Shipping, Mumbai". Below the header, there is a navigation bar with links for "Examudra Modules", "DG Shipping", "Terms of Use", "Download Acrobat Reader", and "Download Hindi Font(Susha)".

The main content area is divided into three columns:

- Ships:** Includes links for Ship Registration & Mortgage, Casualty & Enquiry, Licensing & Chartering, ISM Audit, Ship Survey, Coastal Shipping, and Plan and Manual Approval.
- Seafarer:** Includes links for SMO-Other Activities, CDC Management & CoC as Cook, Update Seafarer Profile, Request for Personal Details Correction in Seafarer Profile, Watch Keeping Certificate, Examination, IGF Code Basic CoP, CoC/DC Endorsement/GMDSS Radio Operator, Migration declaration for Master & Chief Engg., Grievance Report for Female Seafarer, Grievance Redressal Mechanism, Training, Recruitment and Placement Services, Dispensation, Sailing Vessel Identity Card, e-Pass for Seafarer and Non Seafarer, Stranded Seafarer Details for Repatriation, and Crew Manifest for Charter Flight.
- Independent Modules:** Includes links for Administration, Equipments & Service Station, PortNet, Meetings & Resolutions, Rules & Regulation Information System, MESQ, MTO Renewal, and Liferaft Service Station /Pyrotechnics Disposer/Manufacturer/Importer.

On the left side, there is a login section with fields for "User Id" and "Password", a "Login" button, and links for "New User", "Forgot Password", "View Registration Status", and "Seafarer Registration". Below the login section, there is a "Contact Us" section with the email "egovernance-dgs@nic.in", phone number "Tel:-91 22 25730444/1424345", and fax number "Fax:-91 22 257302935".

On the right side, there is an "Important Links" section with a "Select" dropdown and a "Go" button. Below it, there is a "Rules" section with a "Select" dropdown and a "Go" button.

At the bottom right, there is a link for "DGS e-Learning progr".

3. Click on „Go to Application“ to submit details.



IGF Code Basic CoP

Eligibility for obtaining IGF Code Basic CoP Certificate

1. An applicant must have
 - Completed Basic Training in IGF code.
 - or
 - Basic CoP in Liquefied Gas Tanker Cargo Operations.
 - or
 - Advanced CoP in Liquefied Gas Tanker Cargo Operations.
2. Valid required Course(s) must have in master checker
 - Basic STCW Safety Training Course.
 - or
 - Elementary First Aid (EFA), Personal Safety and Social Responsibility (PSSR), Personal Survival Techniques(PST) and Fire Prevention and Fire Fighting (FPFF).
3. Uploaded photo and signature in the profile
4. Valid CDC

[Go to Application](#) [View Application Status](#)

4. Select the applicable category.

DG Shipping Directorate General of Shipping, Mumbai

Welcome **Rakesh Kumar** (Thursday 21/01/2021 12:01 PM)

IGF Code Basic CoP

Category* : **Select**

- Basic Training in IGF Code
- Basic CoP in Liquefied Gas Tanker Cargo Operations
- Advanced CoP in Liquefied Gas Tanker Cargo Operations

- Click on 'Continue' after selecting the category.

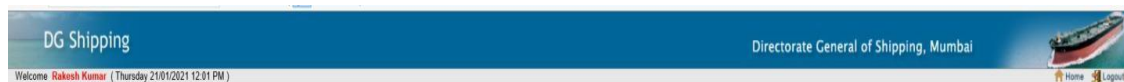


IGF Code Basic CoP

Category*: Advanced CoP in Liquefied Gas Tanker Cargo Operations ▼

Back Continue Reset

- System shall populate the personal details, Photo and Signature from Profile & selected category details from master checker. Select Scanned Passport copy in "PDF-Format to upload and click "Submit" button to complete the submission process of application. Upon submission, the system shall generate an application Number.



IGF Code Basic CoP

Personal Details

Name of the candidate*: RAKESH Kumar Date of Birth*: 11-AUG-1981

Place of Birth*: Thane Discipline*: Nautical

INDOS No.*: SR_N0001 CDC*: MUM 150115T

Note: Above personal details are as per INDOS.

For any modification in details use the link "Request for Personal Details Correction in Seafarer Profile" prior to submission of online application.

Advanced CoP in Liquefied Gas Tanker Cargo Operations Details

Category*: Advanced CoP in Liquefied Gas Tanker Cargo Operations Certificate No.*: DCN01MUM15000013

Issue Date*: 15-DEC-2020 Expiry Date*: 14-DEC-2025

Basic STCW Course Details

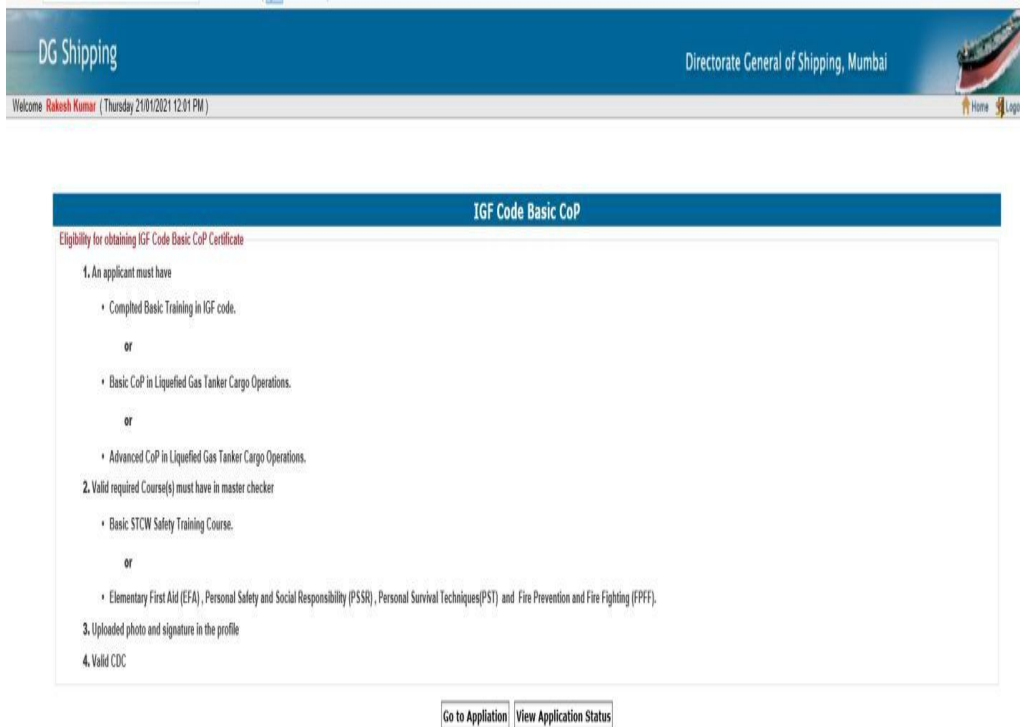
Sr. No.	Name of Course	Certificate No.	Issue Date	Valid Date	Name of Institute
1.	Basic Safety Training	1001307200027	11-AUG-2020	02-JUL-2022	ABC Institute
2.	REFRESHER TRAINING FOR PROFICIENCY IN PST	10011512000111	16-DEC-2020	15-JUN-2022	ABC Institute
3.	Basic Safety Training	1001307200031	18-AUG-2020	17-AUG-2025	ABC Institute

Passport Details

Scanned Copy of Passport*: Browse... (in pdf)

Back Submit Reset

7. To view the application status, click the “View Application Status” button



The screenshot shows the DG Shipping portal header with the logo and 'Directorate General of Shipping, Mumbai'. Below the header, the page title is 'IGF Code Basic CoP'. The main content area lists the eligibility criteria for obtaining an IGF Code Basic CoP Certificate. The criteria are numbered 1 through 4, with sub-points for each. At the bottom of the content area, there are two buttons: 'Go to Application' and 'View Application Status'.

IGF Code Basic CoP

Eligibility for obtaining IGF Code Basic CoP Certificate

1. An applicant must have
 - Completed Basic Training in IGF code.
 - or
 - Basic CoP in Liquefied Gas Tanker Cargo Operations.
 - or
 - Advanced CoP in Liquefied Gas Tanker Cargo Operations.
2. Valid required Course(s) must have in master checker
 - Basic STCW Safety Training Course.
 - or
 - Elementary First Aid (EFA), Personal Safety and Social Responsibility (PSSR), Personal Survival Techniques (PST) and Fire Prevention and Fire Fighting (FPFF).
3. Uploaded photo and signature in the profile
4. Valid CDC

[Go to Application](#) [View Application Status](#)

8. Status of the application is visible to the applicant.



The screenshot shows the DG Shipping portal header. Below the header, the page title is 'Status of Application for Course Approval'. The main content area displays a table with the following data:

Sr No.	Application Date	Application No	Category	Discipline	Application Status	Remarks	Certificate No.
1.	2021-01-21 12:25:36.0	23	Advanced CoP in Liquefied Gas Tanker Cargo Operations	Nautical	Application Received	--	

9. Digital generated Certificate will be visible in the Master Checker of seafarer’s profile after approval of application.

Annexure II

Checklist for applying Advanced CoP - IGF Code

Name of the applicant: _____

Rank: _____

Assessment Centre / MMD: _____

Date: _____

Sr.No.	Documents Required	Yes/No
1.	Application form along with this checklist as per Annexure III	
2.	<ul style="list-style-type: none"> ▪ Original sea service letter issued by ship-owner/Authorised Agent with RPSL No. as per Annexure IV. ▪ Copy of the Bunker Delivery Note endorsed by the Master, shall be required for those claiming 'Bunkering operation' as one of the eligibility criteria 	
3.	Advanced Certificate of Proficiency for service on liquefied gas tankers	
4.	Basic Certificate of Proficiency for service on liquefied gas tankers	
5.	Advanced Training for Liquefied Gas Tanker Cargo Operations	
6.	Basic Training for Liquefied Gas Tanker Cargo Operations	
7.	Basic Certificate of Proficiency for service on IGF Code	
8.	Basic Training for ships using fuels covered within the IGF Code	
9.	Advanced Training for Ships Using Fuels Covered within the IGF Code	
10.	Copy of CoC : should include all relevant pages	
11.	Copy of CDC : should include all relevant pages	
12.	Copy of Passport : should include first & last pages	
13.	Copy of Medical Fitness Certificate: Should include Annexure IV & V	
14.	Course Certificates for AFF / PSCRB / PSSR / STSDSD / SSO	
15.	Two passport size photographs (3.5 cm x 3.5 cm) covering 70% face in white background.	
16.	Specimen Signature of the applicant in white background	
17.	Copy of Indos Certificate	
18.	Fee payment receipt(₹4500/-): Bharatkosh	

Annexure-III
Directorate General of Shipping
EAC Branch
Application for Issuance of Certificate of Proficiency in
BASIC/ADVANCE TRAINING FOR SHIPS SUBJECT TO IGF CODE
(Refer to Instruction and Guidelines issued by DGS)

Colour Photograph 40mm x 30 mm	To PO, MMD _____ Subject: Application for Issuance of Certificate of Proficiency in Basic/ Advance* training for ships subject to IGF Code (*Strike off as applicable)						
	Name (as per Passport): Surname _____ Given Name _____			Passport No.: _____ Nationality: _____			
	Date of Birth: (DD/MM/YYYY) _____			INDoS No. _____			
CDC No.	Date of issue/Renewal _____			Place of Issue			
COP No.	Date of issue/Renewal _____			Place of Issue	Basic /Advanced in LGT/ Basic on Ships Subject to IGF Code		
Capacity in which working on board				Department – DECK/ENGINE			
Courses done relevant to the issuance of COP				Cert. No	Date Issued		
1							
2							
Certificate of Sea Service (only for Re validation every 5 years) – Sea service on ships subject to IGF code							
Vessel particulars			Rank Served	Duration Served		Sea Service	Rank Held
Name	Type	IMO No		From	To		
Issuance of Certificate of Proficiency of Service on Ships subject to IGF Code requested as follows:							
Type of Ship			Level of Training				
Ships Subject to IGF Code			Basic/Advance Training * (*Strike off as applicable)				
I hereby declare that the particulars given above are correct and true to the best of my knowledge and belief. I have read the instructions given overleaf.							
Date		Place			Signature		
OFFICIAL USE							
Fees Paid #		Payment receipt No.		Assistant Sign			
I have scrutinized the above application in line with applicable guidelines. Candidate is Eligible / Not Eligible for Issuance of Certificate of Proficiency for service on ships subject to IGF code)							
CERTIFICATE NO					Signature of Duly Officer		
In Capacity of					Name of Officer		
Dated					Designation		

Fee of ₹3000/- for Basic IGF CoP renewal / Fee of ₹4500/- for Advanced IGF CoP fresh / renewal

Annexure-IV

(Company Letter Head with office address and contact details)

To,
The Principal Officer,
Mercantile Marine Department

Date:

Sir/Madam,

Sub: Issuance of Certificate of Proficiency for Basic/ Advanced for ships subject to IGF code

This is to certify that Mr/Ms _____, CDC No _____, INDOS No. _____ holding Certificate of Competency No. _____ issued on _____ has served in the capacity as _____ onboard vessel(s) owned/Tech. managed by _____ whose full style business address is as below,

We certify that sea service performed by the above-mentioned seafarer in the last five years as per attached record on each of the following vessels are as below,

Name of Vessel	IMO No	Service			Type of vessel (Indicate "Yes" or "No" or "N/A")		
		From	To	Rank	Vessel subject to IGF code	Carried as cargo -fuels covered by the IGF Code	Using gases or low flash point fuel as fuel
A] Number of Bunkering operations carried on ships subject to IGF Code							
B:1] Number of Cargo loading operations carried out on ships in the category mentioned at Part I para 7 of this circular							
B:2] Number of Internal transfers carried out on such ships after loading of the fuel as cargo.							
C] Number of cargo operation carried out on Liquefied gas tanker							

Name, Designation and company seal.