



भारत सरकार/ GOVERNMENT OF INDIA
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING
नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F. No.- 12-24/1/2020-RTI

Date: 20.10.2020

OFFICE ORDER No. 94/2020

Subject: Appointment of Central Public Information Officer/ First Appellate Authority under Right to Information Act, 2005 - modification-reg.

The Competent Authority, in pursuance of Section 5(2) of the Right to Information Act, 2005, appoints the following officers of the Directorate General of Shipping, Mumbai as Assistant Public Information Officers, Public Information Officers and Appellate Authorities, in respect of technical and non-technical branches of the Directorate.

Area of functions and matters seeking information on	Name, Designation and complete office address of the Assistant Public	Name, Designation and complete office address of the Public Information Officer	Name, Designation and complete office address of the Appellate Authority
1	2	3	4
Non-Technical and Administrative matters			
Crew		Shri D.N. Khemchandani. Asstt. Director General of Shipping, Tel.: 022-25752033 [D] 25752040/41/42/43/45 Ext. 361 [O} Fax: 022-25752029/35 e-mail deepak.khemudgs@gov.in	Shri Subhash Barguzer Dy. Director General of Shipping Tel.: 022- 25752018 (D) 25752040/41/42/43/45 Fax: 022- 25752029/35 e-mail- barguzerdgs@nic.in

Coastal Shipping		Shri V. K. Mishra Asstt. Hydrographic Surveyor Tel.: 022- 25752054 /41/42/43/45 Ext. 205 Fax: 022-25752029/35 e-mail- vinod-dgs@gov.in	Dr. P.K. Raut, IRS. Dy. Director General of Shipping Tel.: 022- 25752014 (D) 25752040/41/42/43/45 Fax: 022-25752029/35 e-mail- pandurang.raut@nic.in
Finance	Smt. Savita Raj Executive Officer Tel:022- 25752027(D) 25711238 Fax:022- 25752029/35 e-mail- savita-dgs@gov.in	Shri Mahesh Yadav Asstt. Director General Shipping Tel.: 022-25752026 25752040/41/42/43/45 Fax: 022-25752029/35 e-mail- maheshyadav-dgs@nic.in	Shri D.S.R. Satyaprakash Senior Hydrographic Surveyor Tel.: 022- 25752058 (D) 25711352 Fax: 022-25752029/35 e-mail- shsmpso-ship@gov.in

2. All the RTI applications received in the concerned branches will be examined and reply will be issued directly to the applicant by the Public Information Officer appointed for concerned branch. All the appointed officers should register themselves on "RTI Request & Appeal Management Information System [RTI-MIS) portal on <https://rtionline.gov.in/RTIMIS/login/index.php> and reply to RTI application should be sent online by uploading the same on the said portal within the prescribed time limit. The reply can be sent by post as well, wherever requested.

3. It is observed that some RTI applications pertain to information related to more than one braches. In such cases, the branch to which the first question of RTI application relates to, shall give the reply. The consolidated reply should be sent to the applicant after taking the inputs from the other related branches. The similar procedure will be followed with regard to appeal, by the Appellate Authority of the concerned branch.

4. In the absence of CPIO and FAA of the concerned branch the link officer may deal with the disposal of RTI request within the time limit.

5. This issues with the approval of the Director General of Shipping & Additional Secretary to the Government of India.

(Subhash Barguzer)

Dept. Director General of Shipping (PB)

To,

1. All Officers
2. All Branches

Copy for information to:

1. Sr.PS to DG
2. Sr.PS to Addl. DG
3. Guard File

Copy to: Computer Cell, with a request to put the circular on DGS website.