

TRAINING CIRCULAR 16 OF 2003

F.No.3-TR(2)/98-OFTF

Dated September 9, 2003

Sub:Submission of check list as per DGS Order 1 of 2003

It has come to the notice of the Directorate that various check lists submitted by the institutes are not complete. This result in back reference and also result in avoidable delay.

All are hereby advised to send the check list complete in all respect with all enclosures and papers as may be required. All pages of check list should also be signed by the authorized person as per [DGS Order 1 of 2003](#) along with the Seal while submitting the same to the Directorate

The check lists not following above are likely to be sent back or not processed further.