

GOVERNMENT OF INDIA
MINISTRY OF TRANSPORT & COMMUNICATIONS
Department of Transport
(Transport Wing)

New Delhi the 5th July, 1963

NOTIFICATION

G.S.R. 1187 – In exercise of the powers conferred by sub-section (2) of Section 218 of the Merchant Shipping Act, 1958 (44 of 1958), the Central Government hereby makes the following rules, namely :-

1. Short title and commencement – (1) These rules may be called the National Welfare Board for Seafarers Rules, 1963.

(2) They shall come into force at once.

2. Definitions ---- In these rules, unless the context otherwise requires :

- (a) "Act" means the Merchant Shipping Act, 1958 (44 of 1958);
- (b) "Board" means the National Welfare Board for Seafarers constituted under section 218(1) of the Act;
- (c) "Chairman" means the Chairman of the Board;
- (d) "Director-General" means the Director General of Shipping, Bombay.
- (e) "Secretary" means the Secretary to the Board.

3. Board to be constituted every two years – The Board shall be constituted for a period of two years at a time.

4. Composition of the Board – The Board shall consist of ---

- (a) the Minister of Transport and Communications, Chairman **ex-officio**;
- (b) the Minister of Shipping, Vice-Chairman **Ex-Officio**;
- (c) the Director –General of Shipping, member **ex-officio**;
- (d) six representatives of the Central Government to be nominated by that Government;
- (e) eight representatives, one each to be nominated by the Governments of the States of Andhra Pradesh, Gujarat, Kerala, Madras, Maharashtra, Mysore, Orissa, and West Bengal;
- (f) six representatives of port authorities in Bombay, Calcutta, Cochin, Kandla, Madras, and Visakhapatnam, to be appointed by the Central Government
- (g) five representatives of shipowners to be appointed by the Central Government after consultation with the ship owners;
- (h) five representatives of seafarers to be appointed by the Central Government after consultation with associations of seafarers, if any;
- (i) three Members of Parliament of whom two shall be nominated from the Lok Sabha and one from the Rajya Sabha;
- (j) four members to be appointed by the Central Government representing societies interested in the welfare of seamen;
- (k) one representative of the Company of Master Mariners of India to be appointed by the Central Government;
- (l) a non-official to be nominated by the Central Government;
- (m) the Deputy Director-General of Shipping in charge of seamen's welfare, member **Ex-officio**

5. Terms of Office --- Subject to the other provisions of these rules, every member of the Board other than an **ex-officio** member shall hold office for a period of two years;

Provided that a member of Parliament shall hold office for a period of two years or so long as he continues to be a member of the House which he represents whichever is less.

6. Casual Vacancies --- A casual vacancy in the office of member shall be filled by nomination or appointment, as the case may be, and a member so nominated or appointed to fill the vacancy shall hold office for so long only as the member whose place he fills would have continued to hold office if the vacancy had not occurred.

7. Resignation by member of the Board -- A member may resign his office by letter under his hand address to the Chairman but he shall continue in office until his resignation is accepted by the Chairman.

8. Removal of members from office --- The Central Government may at any time remove from office any member of the Board ---

- (a) if he is continuously absent from India for a period of more than twelve months and has not obtained the permission of the Chairman for such absence.
- (b) If he absents himself from three consecutive meetings of the Board without the permission of the Chairman;
- (c) If he is an undischarged insolvent ;
- (d) If he is convicted of an offence which, in opinion of the Central Government, involves moral turpitude.
- (e) If in the opinion of the Central Government, he has ceased to represent the interest on whose behalf he was appointed;
- (f) If, in the opinion of the Central Government, it is for any other reason to be recorded in writing, not desirable that he should continue to be a member.

9. Suspension of representation on the Board of Bodies or Associations --- if, after such enquiry as it may deem necessary, the Central Government is of the opinion that any body or association which is represented on the Board has acted or is acting in a manner prejudicial to the interest of seafarers generally, it may be order, suspend the representation of that body or association for such period as may be specified in that order.

10. Register of Members ---- There shall be maintained a Register in which the names, and address of all members shall be entered; any change of address of a member shall also be entered in the register.

11. Secretary of the Board --- (1) The Deputy Director General of Shipping in charge of Seamen's Welfare, who is an **Ex-officio** member of the Board under rule 4 shall also functions Secretary to the Board.

(2) The duties of the Secretary shall be :

- (a) to convene, under the directions of the Chairman meetings of the Board or of any Committee of the Board;
- (b) to maintain the Minute Book and the register of members;
- (c) to assist the Chairman in the discharge of his functions; and
- (d) to undertake such other duties may from time to time be entrusted to him by the Board.

12. Meetings – (1) The Board shall meet ordinarily once in six months and may if necessary , meet at shorter intervals.

(2) An extraordinary meeting of the Board shall be convened if not less than five members send a written requisition to the Chairman stating the object for which the meeting is proposed.

(3) Every meeting shall be held on such date and at such time and place as the Chairman may fix.

(4) Every meeting shall be presided over by the Chairman or in his absence by the Vice-Chairman or in the absence of both, by the Director General of Shipping, or, if he is also absent, the members present, shall elect one from amongst themselves to preside over the meeting.

13. Notice of meetings -- (1) Notice of the place and the date and time of each meeting shall be sent to the members at least fifteen days before the date of the meeting;

Provided that a shorter notice may be given in cases where, in the opinion of the Chairman, the meeting has to take place urgently.

(2) A notice under sub-rule (1) may be delivered either by hand or sent by registered post to the last known address of the member.

14. Agenda ---- Along with the notice of meeting referred to in rule 13, a list of the business proposed to be transacted at the meeting shall be sent to every member, and no business which is not on the list, shall be transacted at the meeting except with the permission of the Chairman.

15. Quorum ----- (1) The quorum for a meeting shall be fifteen.

(2) If at any time there is no quorum, the meeting shall be adjourned to a later date, such date being not earlier than fourteen days from the date of the original meetings; and business may be transacted at the adjourned meeting whether or not there is quorum.

16. Procedure at meeting --- (1) A member desiring discussion on any proposal shall give written notice thereof to the Secretary at least seven days before the date fixed for the meeting.

(2) The member presiding at a meeting shall regulate the conduct of the meeting and shall have power to fix the time limit for speeches.

17. Voting – (1) --- Any question arising for decision by the Board shall be decided at a meeting of the Board by a meeting of the Board by a majority of the votes of the members present and voting and in case of an equality of votes, the presiding member shall have and exercise a second or casting vote.

(2) All votes shall be by show of hands.

18. Minutes of Meetings -- (1) The minutes of the proceedings of the meeting of the Board shall be drawn up by the Secretary and circulated to all the members of the Board present in India and the minutes along with any amendments suggested shall be placed for confirmation at the next meeting of the Board.

(2) After the minutes are confirmed and signed by the Chairman or the Member who presided at the meeting they shall be recorded in Minutes' Book which shall be kept open for inspection of the members at all times during office hours of the Board.

19. Recommendations --- Decisions arrived at by the Board requiring any further action shall be recorded in form of recommendations to be forwarded to the Ministry of Transport & Communications Department of Transport (Transport Wing), New Delhi.

20. Non-Member attending meetings --- The Chairman may invite any person to be present at any meeting to participate in the discussion but such persons shall not be entitled to vote.

21. Sub- Committees -- The Board may appoint one or more sub-committees, standing or otherwise, to examine and report on any specific problem or problems referred to such Committees.

22. Travelling and daily allowances, etc. of members -- The members of the Board and of any sub-committee thereof shall be entitled to travelling and daily allowance in accordance with the terms and conditions contained in the Government of India, Ministry of Finance Office Memorandum No. F. 6 (26)0E.IV/59, dated the 5th September, 1960, as amended from time to time.

23. Controlling Office for the purposes of sanctioning Travelling and Daily Allowance - The Director General shall be the Controlling Officer in respect of travelling allowances and daily allowance for the non-official members of the Board.

[No.6-MT(40)/60]

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(D.S.NIM)

Dy. Secretary to the Govt. of India

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