

A FRAMEWORK OF TRANSPARENCY AUDIT
DIRECTORATE GENERAL OF SHIPPING
<https://dgshipping.gov.in/>
Organisation and Functions

Date last updated (20.05.2025)

1.6	Categories of documents held by the authority under its control [section 4(1)(b)(vi)]	<p style="text-align: center;"><u>(i) Categories of documents and</u></p> <p style="text-align: center;">The following documents are categorized as confidential documents: -</p> <ol style="list-style-type: none">1. Annual Confidential Reports of the officers and staff.2. All records maintained by the Vigilance Branch.3. All files and records pertaining to court cases.4. All internal file notings.5. Records pertaining to Departmental Promotion/Selection Committees.6. All records pertaining to Examinations on Nautical and Engineering disciplines.7. All records pertaining to shipping casualty investigations till finalization and publication.8. Access to the Preliminary Inquiry Reports on shipping casualty is limited to the relatives of the affected seafarer.9. Inspection Reports under Port State Control and Flag State Implementation.10. Plans and Booklets of various ships and equipments.11. Certificates of ships and equipments.12. Security Plans of ships and ports. <p style="text-align: center;"><u>(ii) Custodian of documents/categories</u></p> <p>Custodians of documents/categories are Branch Officers i.e. Assistant Director General of Shipping /Assistant Hydrographic Surveyor of respective branches of this Directorate. https://www.dgshipping.gov.in/Content/AdministrativeWing.aspx</p>
-----	--	---