

**नौवहन महानिदेशालय, मुंबई**  
**DIRECTORATE GENERAL OF SHIPPING, MUMBAI**  
**कार्मिक शाखा / Personnel Branch**

**File No. 22-38/17/2024-PER - DGS**

**Date: 16.02.2026**

**Note**

**Sub: Inviting comments on proposed draft Recruitment Rules for the posts of Director (Finance & Accounts), Deputy Director (Finance & Accounts) and Director (Legal) – reg.**

The Directorate General of Shipping is in process of framing the recruitment rules for the posts Director (Finance & Accounts), Deputy Director (Finance & Accounts) and Director (Legal) respectively for the newly created Finance & Accounts and Legal Vertical under the Directorate. Accordingly, draft proposal (copy enclosed) of the proposed recruitment rules approved by the competent authority are circulated/uploaded on website of Directorate General of Shipping for inviting the comments/suggestions.

2. All the stakeholders are requested to submit their comments/suggestions, if any, to the Deputy Director General of Shipping (Pers.) in physical copy or through email [singh.deependra@gov.in](mailto:singh.deependra@gov.in) latest by 18.03.2026, so that the same are taken into consideration before the proposed RRs are forwarded to DoPT & UPSC for their consideration.



(Deependra Singh Bisen)  
Deputy Director General of Shipping (Pers.)

### Director (Finance & Accounts)

S. No.	Details of the Column	Proposed Recruitment Rules
1	Name of post	<b>Director (Finance &amp; Accounts)</b>
2	No. of posts	1 (2025)
3	Classification	General Central Service, Group 'A' Gazetted, Non-Ministerial
4	Level in Pay Matrix	Level-13 (Rs. 123100- 215900)
5	Whether selection or non-selection post	Non Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Masters Degree in Economics from a recognized university <b>or</b> Post Graduate Diploma in Financial Management <b>or</b> MBA (Finance) from a recognized University / Institute
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by Deputation (including short term contract)
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p><b>A. Promotion:</b></p> <p>With combined service of 10 years at Level 12 and 11 considered together wherein at least 3 years of service at Level 12.</p> <p><b>B. Deputation (including short term contract):</b></p> <p>Officers of the Central Government or State Government,</p> <p>(i) Holding analogous post on regular basis; <b>or</b></p>

		<p>(ii) with three years regular service in Level 12 of the pay matrix rendered after appointment thereto. <b>or</b></p> <p>(iii) with ten years of regular service in Level 11 of the pay matrix rendered after appointment thereto.</p> <p><b>Note 1:</b> Period of Deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not to exceed five years.</p> <p><b>Note 2:</b> The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding fifty six years as on the closing date or receipt of applications.</p>
12	If a Departmental Promotion Committee exists what is its composition	<p><b>Departmental Promotion Committee</b></p> <ol style="list-style-type: none"> <li>1. Chairman or Member, Union Public Service Commission - Chairman (Chairman)</li> <li>2. Secretary, Ministry of Ports, Shipping and Waterways (Member)</li> <li>3. Director General of Shipping- Member (Member)</li> </ol> <p><b>Departmental Confirmation Committee</b> Not applicable</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Consultation with the Union Public Service Commission is necessary for filling up of post unless otherwise exempted under UPSC (Exemption from Consultation) Regulations, 1958.

**Deputy Director (Finance & Accounts)**

<b>S. No.</b>	<b>Details of the Column</b>	<b>Proposed Recruitment Rules</b>
1	Name of post	<b>Deputy Director (Finance &amp; Accounts)</b>
2	Number of post	1* (2025) *subject to variation dependent on workload
3	Classification	General Central Service, Group 'A', Gazetted, Non Ministerial
4	Level in pay matrix	Level-11
5	Whether selection post or non-selection post.	Selection
6	Age-limit for direct recruits.	Upto 40 years (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Central Government).  <b>Note:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the

		closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshdweep and Ladakh).
7	Educational and other qualifications required for direct recruits.	<p><b>Essentials:</b></p> <ol style="list-style-type: none"> <li>1. Bachelor Degree of a recognized University or Institute. And;</li> <li>2. Five years' experience in Finance/Accounts/Audit/ Public Procurement.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Degree in Finance or Management or MBA (Finance) from a recognized University/Institute.</li> </ol> <p><b>Note 1:</b> Qualifications are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission, for, reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	No
9	Period of probation, if any.	<p>Two years for direct recruits.</p> <p><b>Note for Direct Recruit:</b> There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government.</p>
10	Method of recruitment whether by	Promotion failing which by Direct Recruitment.

	direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	
11	In case of recruitment by promotion or by deputation/absorption, grades from which promotion or deputation/absorption to be made.	<p>Administrative Officer Grade-II in the Level-08 (Rs. 47600-151100/-) of the Pay Matrix with 8 years regular service in the grade and having successfully completed two weeks training in area related to Finance, Audit, Accounts and Public Procurement.</p> <p><b>Note:</b> Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or Two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade, along with their junior who have already completed such qualifying/ eligibility service.</p>
12	If a Departmental Promotion Committee exists, what is its composition?	<p><b>Group "A" Departmental Promotion Committee (for considering promotion):</b></p> <ol style="list-style-type: none"> <li>1. Chairman/Member, Union Public Service Commission - Chairman</li> <li>2. Director General of Shipping - Member</li> <li>3. Joint Secretary/Director, Ministry of Ports, Shipping and Waterways - Member</li> </ol> <p><b>Group "A" Departmental Promotion Committee (for considering confirmation):</b></p> <ol style="list-style-type: none"> <li>1. Director General of Shipping - Chairman</li> <li>2. Addl. Director General of Shipping - Member</li> <li>3. Director dealing with the Administration of Director General of Shipping in the Ministry of Ports, Shipping and Waterways - Member</li> </ol>

13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.	Consultation with Union Public Service Commission is necessary in case of Direct Recruitment.
----	---	---

### Director (Legal)

S. No.	Details of the Column	Proposed Recruitment Rules
1	Name of post	<b>Director (Legal)</b>
2	No. of posts	1 (2025)
3	Classification	General Central Service, Group 'A' Gazetted, Non-Ministerial
4	Level in Pay Matrix	Level-13 (Rs. 123100- 215900)
5	Whether selection or non-selection post	Non Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	<b>Educational qualification:</b> Degree in Law or equivalent.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by Deputation (including short term contract)

11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	<p><b>A. Promotion:</b></p> <p>With combined service of 10 years at Level 12 and 11 considered together wherein at least 3 years of service at Level 12 (Deputy Director General).</p> <p><b>B. Deputation (including short term contract):</b></p> <p>Officers of the Central Government or State Government or courts of Tribunal or Autonomous bodies,</p> <p>(i) Holding analogous post on regular basis; <b>Or</b></p> <p>(ii) with three years regular service in Level 12 of the pay matrix rendered after appointment thereto. <b>Or</b></p> <p>(iii) with ten years of regular service in Level 11 of the pay matrix rendered after appointment thereto.</p> <p><b>And</b></p> <p>Possessing the following educational qualification and experience:</p> <p>(i) Degree in Law from a recognized university;</p> <p>(ii) Total combined twelve years' experience in any of the following fields taken together:-</p> <p>(a) Drafting legal documents;</p> <p>(b) Bilateral or multilateral maritime cooperation or merchant shipping agreements;</p> <p>(c) Maritime Law including the international conventions relating to merchant shipping; and</p> <p>(d) work relating to International</p>
----	--	---



		<p>Maritime Organization in the legal field.</p> <p><b>Note 1:</b> Period of Deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not to exceed five years.</p> <p><b>Note 2:</b> The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding fifty six years as on the closing date or receipt of applications.</p>
12	If a Departmental Promotion Committee exists what is its composition	<p><b>Departmental Promotion Committee</b></p> <ol style="list-style-type: none"> <li>1. Chairman or Member, Union Public Service Commission - Chairman (Chairman)</li> <li>2. Secretary, Ministry of Ports, Shipping and Waterways (Member)</li> <li>3. Director General of Shipping - Member (Member)</li> </ol> <p><b>Departmental Confirmation Committee</b> Not applicable</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment.	<p>Consultation with the Union Public Service Commission is necessary for filling up of post unless otherwise exempted under UPSC (Exemption from Consultation) Regulations, 1958.</p>