DIRECTOR GENERAL OF SHIPPING		
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DYCS	Instructions to Examiners	Circular 037
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The issue of candidates appearing for NCV examination, to have served their approved sea time with an approved TAR BOOK has been under consideration in the Directorate and the following decisions have been taken:-

- (1) All candidates appearing for NCV Preparatory course and examination are required to have an approved TAR BOOK for their sea service. Since many of the candidates have commenced their sea service without a TAR BOOK for lack of information and due to the non availability of NCV TAR BOOK in the early phase, it is now decided, that such of those candidates who have done their approved sea service after 1998 and will be appearing for the examination need not produce a TAR BOOK while appearing for their examination. However, any candidate who goes out to sea after February 2002, it will be mandatory for him to produce the duly authenticated TAR BOOK when appearing for the examination. These rules refer to Rule 25 (ii) and (iii), 26 and 27 of Chapter 3 of Meta Manual.
- (2) The approved sea service or qualified sea service is the propelling times by virtue of a appropriate sea time. Certificate issued by the owners / managers.
- (3) The TAR books can be obtained from the Institute of Marine Engineers (India) Office at Nerul, Navi Mumbai or any other office designated by them. Such a book must be endorsed by any one of the Examiner of Engineers of the 3 Mercantile Marine Departments (Mumbai, Kolkata, Chennai) prior to service on board the vessel.

These instructions must be brought to the notice of all candidates desirous of appearing NCV examination.