



भारत सरकार / GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय / DIRECTORATE GENERAL OF SHIPPING

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फैक्स: 022-25752029/35

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वेब साइट: [www.dgshipping.gov.in](http://www.dgshipping.gov.in)

बिटा बिल्डिंग, 9वीं मंजिल/ Beta Building, 9th floor

आई थिंक टेक्नो कैंपस/ I-Think Techno Campus

कांजूर मार्ग (पूर्व)/Kanjur Marg (East)

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29.07.2015

**Subject : Quotations for providing enclosures/ partitions to the open cabins**

1. The Directorate General of Shipping, Ministry of Shipping [Govt. of India], Mumbai intends to provide enclosures to the six open cabins. In accordance with rule 151 of the General Financial Rules, the sealed quotations are invited for the carpentry work for providing enclosures /partitions to the six open cabins in the office of the Director General of Shipping, 9<sup>th</sup> floor, BETA Building, I-Think Techno Campus, Kanjurmarg [East], Mumbai – 400 042.
2. The requirements of work to be undertaken are given below :
  - (a) The enclosures /partition shall be of a normal 12 MM Plain glass, provided and fixed with frosted films.
  - (b) The enclosure /partition shall be fixed with 12 MM Toughened glass door with the floor machine lock and both side handle. The frosted film, be installed on the door.
  - (c) New partition sections and the covering & supports to the glass partition and glass door, shall be provided with wood /ply. . wooden border framing be provided to the glass door.
  - (d) All wooden parts shall be polished with the shade that matches with the décor.
3. The eligibility criteria for the bidders are as under :
  - (a) The firm/company should be in existence for over 3 years in the trade as on 31.3.2015 with the annual turnover of more than Rs.10 lakhs each, for the financial year 2014-15, 2013-14 and 2012-13.

- (b) The firm/company should have a previous experience of similar work done in govt. offices /govt. undertakings or in reputed organizations, in Mumbai. Documentary proof such as work order, etc. be submitted.
- (c) The bidder should have a PAN Number and be registered under Service Tax.
4. The work shall be completed within one month from the issue of work order. An undertaking in this regard be submitted. No advance payment in any case would be made. The bidder is allowed to visit and inspect the work site, before submitting the quotations.
5. Late submission of quotations, will not be accepted. Tenders by "Fax/E-mail" will not be accepted. Tenders may be submitted by Registered Post, by hand in person or by courier. However, any delay on this account shall not be accepted as reason for exception.
6. Quotation received without sealed cover shall not be accepted.
7. The tender is not transferable.
8. DGS reserves the right to accept or reject any or all tenders without assigning any reasons.
9. The firm/contractor shall be responsible for any loss or damage caused to any of the furniture /equipments, etc, in the office premises, owing to negligence on his part.
10. The interested firm may submit the Bid in a sealed cover super scribed "**Quotation for providing enclosures/ partitions to the open cabins** " addressed to Directorate General of Shipping, 9<sup>th</sup> Floor, Beta Building, I-Think Techno Campus, Kanurmarg (East), Mumbai-400 042 latest by **12.00 PM on 07.08.2015**. The quotations shall be opened **on 07.08.2015 at 3.00 p.m.** The Bidder or his representative, if he so desires, may be present at the time of opening the quotations..



(S. G. Bhandare)

Dy. Director General of Shipping  
for Directorate General of Shipping

To,  
Computer Cell for up-load of DGS website.