



भारत सरकार/GOVERNMENT OF INDIA
पोत परिवहन मंत्रालय/MINISTRY OF SHIPPING
नौवहन महानिदेशालय/DIRECTORATE GENERAL OF SHIPPING

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No.E-Gov/New Project(1).2015

Dated : 16.12.2016

CORRIGENDUM-IV - TO TENDER NOTICE No. DGS/E-GOV/2016/01

Subject :- Corrigendum-IV on Request for Proposal (RFP) for Selection of System integrator for e-Governance solution and transformation of Directorate General of Shipping, Govt. of India.

In continuation of the Tender Notice No.DGS/e-Gov/2016/01 dated 09.11.2016 and corrigendum's dated 23.11.2016, 07.12.2016 & 13.12.2016 it is to state that on receipt of request for further extension of time, the competent authority has decided to extend the last date to receive RFP response submission till **3.00 PM on 23.12.2016**. The interested firms/vendors may submit the tenders as per enclosed corrigendum-4, duly signed and in sealed cover as **"RFP for Selection of System integrator for e-Governance solution and transformation of Directorate General of Shipping, Govt. of India"** to **"Assistant Director General of Shipping (Admn), Directorate General of Shipping, 9th floor, Beta Building, I-Think Techno Campus, Kanjurmarg (East), Mumbai-400 042"** on or before **3.00 PM on 23.12.2016**. The pre qualification bids shall be opened on **23.12.2016 at 4.00 PM** in the office of the Directorate General of Shipping, Kanjurmarg (East), Mumbai.

[Deependra Singh Bisen]
Asstt. Director General of Shipping



CORRIGENDUM-4 TO THE RFP FOR SELECTION OF SI FOR EGOVERNANCE SOLUTION OF DIRECTORATE GENERAL OF SHIPPING

Tender Number: DGS/e-gov/2016/01

Dated: 09/11/2016

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1 Amended Sections

1.1 Section 1.1 – Request for Proposal Datasheet

Sr. No. 7, 8 and 9 in Section 1.1 of Volume I is amended as follows:

Sr. No.	Bid Information	Details
1.	RFP Issuing Authority	Directorate General of Shipping
2.	RFP reference No. and Date	DGS/e-gov/2016/01
3.	Non Refundable Tender Cost	INR 5,000 /-
4.	Earnest Money Deposit (EMD)	INR 20,00,000 /-
5.	Last date and time for submission of queries for clarifications	17/11/2016 by 11:00 am
6.	Date, time and venue of pre-bid conference	17/11/2016 at 12:00 pm Directorate General of Shipping, Government of India, 9th Floor, Beta Building, i-Think Techno campus, Kanjurmarg (East), Mumbai - 400042
7.	Last date, time (deadline) and venue for receipt of proposals in response to RFP notice	23/12//2016 at 3:00 pm Directorate General of Shipping, Government of India, 9th Floor, Beta Building, i-Think Techno campus, Kanjurmarg (East), Mumbai – 400042
8.	Date, time and venue of opening of Proposals received in response to the RFP notice	23/12/2016 at 4:00 pm Directorate General of Shipping, Government of India, 9th Floor, Beta Building, i-Think Techno campus, Kanjurmarg (East), Mumbai – 400042
9.	Place, time and date of Technical Presentations by the bidders	Tentative schedule - 12/01/2017 at 11.00 am Directorate General of Shipping, Government of India, 9th Floor, Beta Building, i-Think Techno campus, Kanjurmarg (East), Mumbai – 400042
10.	Place, time and date of opening of Financial Proposals	To be communicated later

Sr. No.	Bid Information	Details
	received in response to the RFP notice	
11.	Contact person for queries	Mr. Deependra Singh Bisen <singh.deependra@gov.in>
12.	Method of Selection	The method of selection is Quality and Cost Base Selection (QCBS). The weights given to the Technical and Commercial Bids are: Technical = 70% and Commercial = 30%

1.2 Section 6.5 Technical Bid Evaluation

Technical Solution (B) in the section 6.5 of Volume I will be read as follows

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
B	Technical Solution	250	
B.1	<p>Technical Presentation</p> <p>Marks will be awarded as below:</p> <ul style="list-style-type: none"> Approach and Methodology for implementation (Phase I)- 30 Marks Approach and Methodology for Operations and Maintenance, Support (Phase II) – 10 Marks Solution Architecture (Hardware, Network and Security) – 30 Marks Solution Design meeting all the proposed functionalities– 20 Marks Detailed Project Plan covering scope of work, activities & deliverables as per timelines– 20 Marks 	150	<p>Presentation to Authorities of DGS (Inclusive of any site visit for designated DGS officials which could be done before or after the presentation). Evaluation of this shall be communicated accordingly to the committee for awarding of marks.</p> <p>The bidders are expected to present their key resources which will be leading the implementation and whose profiles would be evaluated by the evaluation committee</p>

	<ul style="list-style-type: none"> Presenting Key resources which will be leading the implementation-10 Marks Project Governance Methodology – 10 Marks Risks as seen on this project and their mitigation plan proposed – 10 Marks Change Management and Training – 10 Marks 		
B.2	Compliance to Functional Requirement Specifications as Listed In Annexure of the Tender	100	Signed Technical Bid

Bidders are required to use the format provided below and respond to each of the functional requirement, A1 to A11, SF1 to SF6, OT1 to OT7, SH0 to SH7, OT1 to OT2, IN 1 to IN 11 (excluding, sample forms and logic) with one of the below mentioned answer keys:

F = Fully provided "Out-of-the-Box" in proposed product /solution

C = Configuration / Customization required

N = New Development

Sr. No.	Process Type	System Requirement	Response (F/C/N)	Comments (if any)

The Bidders may also add explanatory details as necessary in the "comments" column.

Please note that:

Bidders must use only one response code per requirement.

In case of any unanswered response OR more than one response against any requirement it will be treated as "non-response"

2 Amendment of Clauses

Kindly refer to the table below for amended clauses and sections:

Sr. No.	Volume	Section / Clause	Page No.	Original Clause	Amended Clause
1.	DGS RFP - Volume II	1.2 (11 w)	106	Bidder should carry out all enhancements / new development and testing of COTS and custom-built software applications at DGS office. Purchaser will make provision for working space for the Bidder's Team for development and testing related activities.	The clause stands deleted
2.	DGS RFP - Volume II	1.3.4 (V) vi	129	In the technical proposal bidder need to provide details of help desk facility including the agency from whom help desk services are being taken, address of help desk facility, IT and non IT infra facilities available in the help desk as well as other details of the facility. DGS reserves the right to visit the proposed facility during bid evaluation stage as well as during operations phase.	In the technical proposal bidder needs to provide details of help desk and call centre facility including address, IT and non IT infra facilities available as well as other details of the facility. DGS reserves the right to visit the proposed facility during bid evaluation stage as well as during operations phase.
3.	DGS RFP – Volume II	1.3.2.2 (II)	110	Bidder shall consider these documents as a base, translate these into logical system requirements and develop a systems requirements specifications (SRS) document. Here the bidder is expected to expand on the individual workflows within specific workflows and capture functional logic and check points involved in each workflow. The SRS document should necessarily contain the following details: a) User groups, roles and types of access b) Method of access such as website, handheld device, etc. c) Use cases for workflows d) Sequence diagrams for workflows identified e) Functional logic and checks expected from the system while execution of the project	Bidder shall consider these documents as a base, translate these into logical system requirements and develop a systems requirements specifications (SRS) document. Here the bidder is expected to expand on the individual workflows within specific workflows and capture functional logic and check points involved in each workflow. The SRS document should necessarily contain the following details: a) User groups, roles and types of access b) System attributes c) Use cases for workflows d) Sequence diagrams for workflows identified e) Functional logic and checks expected from the system while execution of the project

				<p>f) Software components which will be used including Shipping and seafarer operations systems, ERP, DMS, electronic workflows, etc.</p> <p>g) Reporting requirements</p> <p>h) Interfaces with other DGS systems and external systems</p> <p>i) Handheld device requirements</p> <p>j) Security requirements</p> <p>k) Audit and application logging requirements</p> <p>l) Archival requirements</p> <p>m) Migration requirements</p> <p>n) SLA monitoring requirements</p> <p>o) Provide a mapping between SRS and FRS as provided in the tender, detailing how SRS is addressing the requirements.</p> <p>p) Other details which are required to clearly articulate software requirements</p>	<p>f) Software components which will be used including Shipping and seafarer operations systems, ERP, DMS, electronic workflows, etc.</p> <p>g) Reporting requirements</p> <p>h) Interfaces with other DGS systems and external systems</p> <p>i) Device requirements</p> <p>j) Security requirements</p> <p>k) Audit and application logging requirements</p> <p>l) Archival requirements</p> <p>m) Migration requirements</p> <p>n) SLA monitoring requirements</p> <p>o) Functional, non-functional, performance and external interface requirements</p> <p>p) Other details which are required to clearly articulate software requirements</p>
4.	DGS RFP – Volume II	1.3.3 (II)	117	Bidder is expected to consider factors such as flexibility, agility, cost effectiveness and transparency offered by the cloud technologies while designing and hosting applications. Government cloud shall be used for hosting the central solution	The clause stands deleted
5.	DGS RFP – Volume II	1.3.5	133	The bidder shall impart training to DGS employees and other key stakeholders on the usage and maintenance of the system. Bidder will develop a training and capacity building strategy that will also include a detailed plan of implementation. The strategy has to be multi- pronged since (a) there are 11,000 employees and average age of the employees is 54; (b) the scope of project is vast; and (d) training may need to be repeated for better understanding of the systems and its applications.	The bidder shall impart training to DGS employees and other key stakeholders on the usage and maintenance of the system. Bidder will develop a training and capacity building strategy that will also include a detailed plan of implementation. The strategy has to be multi-pronged and training may need to be repeated for better understanding of the systems and its applications.

3 Appendices

3.1 Format – Declaration for no conflict of interest

<<To be submitted on the Company Letter head of the Lead Bidder>>

Date:

To

Directorate General of Shipping,
9th Floor, Beta Building,
i-Think Techno campus
Kanjurmarg (East), Mumbai – 400042

Sir,

Sub: Undertaking on No Conflict of Interest

I / We as System Integrator (SI) do hereby undertake that there is absence of, actual or potential conflict of interest on our part, on part of our Consortium partner (in case of a Consortium) due to prior, current, or proposed contracts engagements, or affiliations with Directorate General of Shipping, Government of India.

I / We also confirm that there are no potential elements (time frame for service delivery, resource, financial or other) that would adversely impact our ability to complete the requirements of this RFP.

We undertake and agree to indemnify and hold Directorate General of Shipping, Government of India harmless against all claims, losses, damages, costs, expenses, proceeding fees of legal advisors (on a reimbursement basis) and fees of other professionals incurred (in the case of legal fees & fees of professionals, reasonably) Directorate General of Shipping, Government of India and / or its representatives, if any such conflict arises later.

Yours faithfully,

Authorized Signatory

Designation

Date

Time

Seal

Business Address