



सत्यमेव जयते

भारत सरकार / GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय / DIRECTORATE GENERAL OF SHIPPING

टेलीफोन: 022-25752040/1/2/3

फैक्स: 022-25752029/35

ई-मेल: dgship-dgs@nic.in

वेब साइट: www.dgshipping.gov.in

बिटा बिल्डिंग, 9वीं मंजिल / Beta Building, 9th floor

आई थिंक टेक्नो कैंपस / I-Think Techno Campus

कांजूर मार्ग (पूर्व) / Kanjur Marg (East)

मुंबई / MUMBAI-400 042

Tele: 022-25752040/1/2/3

Fax: 022-25752029/35

E-mail : dgship-dgs@nic.in Web:

www.dgshipping.gov.in

No.30-Admn(1)/2009

Dated 10th March, 2017

Subject : Notice Inviting Tender for renewal of the antivirus

Sealed Tenders are invited from reputed Original Authorized distributors/dealers for purchase of Antivirus Software for the period of one year, for 160 users in the Directorate General of Shipping, Mumbai, as per the specifications given below :

- a. Server Administration Console – 1 Server + 160 client licenses
- b. Integrated functionality recommended in antivirus to provide total security i.e. file antivirus, web protection, mail antivirus, firewall, anti-spam, endpoint security, privacy control, etc.

Scope of Work

1. Supply of keys/licenses for 155 to 160 users, its up gradation and maintenance.
2. Anti virus provider is to give 24/7 online support and onsite support in case of any critical virus threat in any machines installed in the Directorate.

Instructions to Bidders

The Directorate General of Shipping has requirement of renewing the E-scan Antivirus – corporate edition. The interested bidders are required to submit their bids in two parts ;

- a. Technical Bid alongwith the **EMD of Rs.10,000/- [rupees ten thousand only]** in favour of 'Directorate General of Shipping' payable in Mumbai, should be sealed in separate envelopes duly super scribed as "Technical Bid for Renewal of E-scan Antivirus Software Licenses"
- b. Financial Bid should be sealed in a separate envelope duly super scribed "Financial Bid for Renewal of E-scan Antivirus Software Licenses.
- c. Both Technical and Financial Bids sealed envelopes/covers should be put in a bigger main cover/envelope which should also be sealed and duly superscribed "Tender for Renewal of E-scan Antivirus Software Licenses" The main cover/envelop should be addressed to "Assistant Director General of Shipping [Administration], Beta Building, I-Think Techno Campus, Kanjur Marg, Mumbai – 400 042"
- d. The tender complete in all respect alongwith the Earnest Money should reach the Directorate General of Shipping, Administration Brach, 9th floor, Beta Building, I-Think Techno Campus, Kanjur Marg, Mumbai – 400 042 **on or before 13.00 p.m on 23rd March, 2017**
- e. Tenders received after the stipulated date and time shall not be entertained. The Directorate shall not be liable for any postal delays whatsoever and tender received after the stipulated time/date are liable to be rejected summarily without giving any reason.
- f. The Technical Bid shall be opened on **23rd March, 2017 at 15.00 p.m.** in the Directorate General of Shipping, Kanjurmarg [East, Mumbai, in the presence of those tenderer(s), who wish to be present. No separate communication will be sent in this regard. In the event of due date being a close holiday or declared Holiday for Central Government offices, the due date for opening of the bids will be the following working day at the appointed date and time
- g. The Directorate General of Shipping, Mumbai shall have the right to assess the competencies and capabilities of the Tenderer by going through the credentials given in the Technical Bid and on the basis of such credentials, the Directorate may reject the candidature of the Tenderer without assigning any reason. In such case(s) the Financial Bid shall not be opened for that particular Tenderer. The

Financial Bid of only those parties who qualify in the technical scrutiny shall be opened either immediately after opening of the technical bid or on the time and date intimated for opening the financial bid.

- h. The earnest money of unsuccessful bidder will be refunded without any interest/bank commission/collection charges after the order has been issued in favour of successful party. EMD amount of the successful bidder will be refunded without any interest/bank commission/collection charges after the order has been executed successfully and payment to the vendor for the procurement has been settled as per the terms and conditions of the purchase order.
- i. The quantities [USERS] indicated as 160, are tentative and may be increased/decreased at the sole discretion of the Directorate and the vendor shall have no right to claim any minimum/definite volume of business.

Eligibility Criteria for Bidder :

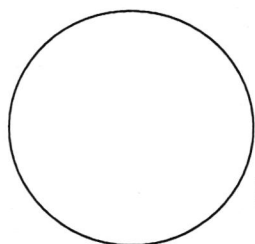
- 1. The Bidder should be an established Information Technology Private/Public company registered under Companies Act, 1956 or a registered firm.
- 2. Though the Directorate prefers to deal with developer/manufacturers/principal manufacturers directly, it may also consider the offers received through its authorized channel partners, provided the principal authorizes the said channel partner in this regard.
- 3. The Bidder should not be currently blacklisted or have been blacklisted with any Government of India Agency/ PSU, any State Government department i. The bidder shall furnish a written declaration in this regards.


10/03/17

[Surendra Kumar]
Assistant Director General of Shipping

Annexure -1**TECHNICAL BID**

1	Name and complete address of the Tendered Company	
2	Tele/Fax/E-mail/Cell No. of the Tendered Company	
3	Contact person's name & mobile Number	
4	Details of registered office alongwith documentary evidence	
5	Legal status i.e. public/private limited/any other.	
6	Composition of Directors/ Partners etc.	
7	Income-Tax registration number along with documentary evidence.	
8	CIN Number along with documentary evidence	
9	TAN Number along with Documentary evidence	
10	Service Tax Registration number alongwith documentary evidence	
11	VAT [TIN No.]	
12	Sales Tax registration number along with documentary evidence	
13	Please also specify, if you are registered with appropriate Authority under Works Contract Act, 1999. (Please provide details)	
14	Brochures of the product with detailed specifications	
15	Documents to establish the Eligibility credentials of the bidder vis-a-vis the criteria given in this document.	



(Signature of authorized person)

Name: Seal with contact details of firms and person

Date :

Annexure- 2

" FINANCIAL BID"

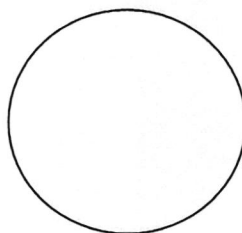
Sl. No	Item Name/Specification	Quantity [no. of users]	Rate per user [in Rupees] for one year	Total	Tax	Grand total
1.	Type of Antivirus Software-[latest version]	160				
	i)		i)	i)	i)	i)
	ii)		ii)	ii)	ii)	ii)
	iii)		iii)	iii)	iii)	iii)
	iv)		iv)	iv)	iv)	iv)

[specifications /brochures of the product(s) shall be attached in technical bid]

[Prices quoted should be inclusive of all charges including installation]

Date:

Place :



Name and Signature of Bidder with

Corporate Seal and Mobile No.

ANNEXURE-III

Self-Declaration to be given by the bidder on its letterhead

Tender's Reference No. & Date:
Tenderer's Name & Address
Telephone No.: Fax No.: Email:

To,
The Director General of Shipping,
9th floor, Beta Building,
I-Think Techno Campus,
Kanjur Marg [East], Mumbai – 400 042

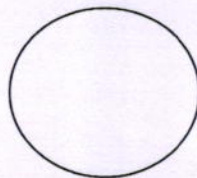
Sir,

We, the undersigned Tenderer, having carefully read and examined the Terms and Conditions, specifications and all bidding document with regard to the supply of E-scan Antivirus –Corporate Edition, to the Directorate General of Shipping, Mumbai and accept the same.

We also do hereby declare that;

1. We have not been blacklisted/ debarred by any Government/Undertaking.
2. The rates quoted are not higher than the rates quoted for same item to any Government/Undertaking.
3. The tender submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

For and on behalf of the firm



(Signature of Authorized Signatory)

Name: Designation Phone No.:

Date:

Place:.....