



सत्यमेव जयते

भारत सरकार / GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय / DIRECTORATE GENERAL OF SHIPPING

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फैक्स 35/25752029-022 :

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No.6-Admn(2)/2016

9th August, 2017

Subject : Inviting the Quotations for Supply, Installation & Commissioning of original /new RAM and Hard Disk for the Desktop Computers in the Directorate General of Shipping

Sealed quotations are invited for supply, installation & commissioning of RAM and Hard-disk for Desktop computers in the Directorate as per the details given below :

	Item Name/Specifications	Quantity [in unit]	
1.	DDR-3 RAM -2 GB	Upto 30	Should be compatible with the existing configuration of PCs in the office
2.	DDR 2 RAM -2 GB	Upto 64	
3.	DDR RAM – 1 GB	Upto 56	
4.	500 GB Hard Disk	Upto 18	

2. The interested bidders are requested to submit the quotations in sealed cover, in the prescribed format as per **Annexure-A**, indicating the words **"Quotation for Supply, Installation & Commissioning of original /new RAM and Hard Disk for the Desktop Computers in the DGS"** clearly written on the envelop.

3. It is requested to submit the following documents alongwith the quotation :


- Copy of the PAN card
- Copy of the Income Tax Returns for the A.Y. 2017-18.
- GST Registration details
- Details of similar work done during the last two financial years [at least two work orders be attached].

3. The bid should reach the Administration Branch of the Directorate General of Shipping, Mumbai on or before 18.08.2017 by 1.00 p.m. The quotation received after this prescribed date shall not be accepted.

1. Prices quoted should be inclusive of all the **charges including installation**. The warranty should be for one year by default and the vendor shall quote for the support pack from the principal manufacturer.
2. Though the Directorate prefers to deal with manufacturers/principal manufacturers directly, it may also consider the offers received through its authorized channel partners, provided the principal authorizes the said channel partner in this regard. [documentary proof be attached]
3. Delivery and installation period should be mentioned clearly in the proposal.
4. Vendor will be fully responsible for onsite comprehensive maintenance free of charge during the warranty period and in case of default, the Directorate will have the right to arrange maintenance at vendor's risk, cost and responsibility.

IV. GENERAL CONDITIONS :

- a) The Directorate reserves the right to accept or reject any or all bids without assigning any reason.
- b) The quantities indicated above are tentative and may be increased/decreased at the sole discretion of the Directorate and the vendor shall have no right to claim any minimum/definite volume of business.


[Surendra Kumar]
Asstt. Director General of Shipping

Annexure "A"

1	Name and complete address of the vendor	
2	Tele/Fax/E-mail/Cell No. of the vendor	
3	Contact person's name & mobile Number	
4	Details of registered office alongwith documentary evidence	

Financial quote :

Sl. No	Item Name/Specification	Quantity [in unit]	Rate per unit [in Rupees]	Total cost
1.	DDR-3 RAM -2 GB	Upto 30		
2	DDR 2 RAM -2 GB	Upto 64		
3.	DDR RAM – 1 GB	Upto 56		
4.	500 GB Hard Disk	Upto 18		
			Total cost :	

[* Should be compatible with the existing configuration of PCs in the office]

Delivery :

Delivery period days :	
Validity of offer :	
Warrantee period :	
Any special terms [please specify]	

Date:

Name and Signature of Bidder with
Corporate Seal and Mobile No.

