

MERCANTILE MARINE DEPARTMENT (MMD), HALDIA
Ministry of Shipping, Government of India
Chiranjibpur (Opp. BSNL Office), Haldia, East Midnapur, West Bengal, PIN-721604

LIMITED TENDER NOTICE

Quotations are invited from the registered manpower agencies/suppliers having GST registration and all require permissions, experienced in the supply of manpower to government bodies, registered on government e-marketplace (GEM) and preferably experienced in supplying manpower in Haldia area, West Bengal for supply of the following personnel on outsourced basis for the Mercantile Marine Department (MMD), Haldia :-

- i) **Guards/Watchman (Unarmed)- 3 Nos.,** (Unskilled- Minimum wages as per Chief Labour Commissioner, Ministry of Labour, Gol, latest Notification)
 - ii) **Safai karmi cum gardener- 2 Nos.** (Unskilled- Minimum wages as per Chief Labour Commissioner, Ministry of Labour, Gol, latest Notification)
 - iii) **Data Entry Operator- 1 No.** (Skilled- Minimum wages as per Chief Labour Commissioner, Ministry of Labour, Gol, latest Notification)
- Registered and eligible contractors may submit their quotations in person or by speed post in a sealed envelope to MMD, Haldia by 1800hrs of 12.12.2018. The quotation must clearly enumerate the breakup of the salary structure per person in each category of outsourced personnel excluding GST, complying with all statutory requirements of the Government of India and any local regulations if applicable.
 - No late submission of quotations will be accepted.
 - Copies of the latest notifications of such statutory requirements and evidence of service to other government organisations to be submitted along with the quotations.
 - Service charge as a percentage of the total emoluments to be clearly mentioned in the quotations.
 - Interest free Bank guarantee/fixed deposit have to be deposited by the successful bidder as per rules.
 - Sealed quotations will be opened at 1100 hrs on 13.12.2018 in the presence of all those who wish to attend the Tender opening process.

Any clarifications regarding specifications, terms and conditions can be obtained from MMD, Haldia office via email on a request by the suppliers to the following email ids - haldia-sicmmd@gov.in or mmdhaldia@gmail.com

Aniruddha Chaki
Surveyor-in-Charge
MMD Haldia
Phone- 03224-253986

19.11.2018

Suveyor-in-charge
মহাশয়
MMD Haldia
ফোন: 03224-253986