

टेलिफोन / Telephone : (033) 2223-0229/36-38
फैक्स / FAX : (033) 2223-0853
ई-मेल / E-MAIL: pommkol@yahoo.com



Govt. of India

“मेरिन हाऊस” “Marine House”
हेस्टिंग्स, Hastings, कोलकत्ता / Kolkata- 700 022

भारत सरकार / GOVERNMENT OF INDIA
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING
समुद्री वाणिज्य विभाग / MERCANTILE MARINE DEPARTMENT
कोलकत्ता — जिला / Kolkata District

पत्रांक / No. 05/ST/Computer/2014

दिनांक / Dated : 30.01.2019

“Invitation of quotation for procurement of approx. 06 nos. Desktop Computer for MMD, Kolkata.”

Sealed financial quotations are invited on behalf of **The Principal Officer, Mercantile Marine Department, Kolkata** for Procurement of approx. 06 nos. Desktop Computer as per terms and conditions & specifications given below. Technical & Financial documents sealed in separate covers and marked with Technical/Financial must be delivered alongwith all required documents in the office on or before **21.02.2019 at 1500 hrs.** The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotation for procurement of approx. 06 nos. Desktop computers against file no. 05/ST/Computer/2014”

Specification of the Desktop computers:-

1. Processor Make-	Intel
2. Processor Generation:-	8 th
3. Processor :	Intel Core I7
4. Chipset:-	Intel Q 370:
5. Operating System(Pre Loaded):	Windows 10 professional(Original)
6. RAM(GB):	16
7. RAM Expandability upto(GB):	64
8. Type of Drives used to populate The internal Bays :	HDD
9. Grafics Type:	Integrated
10. Grafic Memory:	4 GB
11. Cabinet:	Tower
12. Wireless:	NA
13. Network Connectivity:	10/100/1000 on board integrated GB port
14. USB Port 2.0(Number):	2

15. USB Port 3.0(Number):	3
16. VGA	True
17. HDMI	True (CPU & Monitor)
18. Monitor Size(Inches):	21.5
19. Monitor Resolution:	3840 X 2160 Pixels.
20. Mouse:	Optical
21. Keyboard:	Standard
22. Optical Drive:	DVD R/W
23. Internal Speaker:	false
24. On site OEM Warranty:	comprehensive 3 years

Terms and Conditions:-

1. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: -
 - i. Firm shall be registered with the Government of West Bengal/ Central Government.
 - ii. The firm shall have valid PAN Number.
 - iii. The firm shall have valid GST Certificate.
 - iv. Tax Clearance Certificate
 - v. Should possess minimum 3 years experience in the relevant field of marketing of Desktop Computers.
 - vi. Should have sold the similar product to any Government Organization/PSU. Evidence for having supplied Desktop Computers to Central Government departments/Public Sectors undertaking in the last 3 years.
 - vii. The firm must be ISO Certified.
 - viii. Should have minimum turnover of Rs.1.5 crores per annum and the same must be substantiated with IT returns and audited balance sheet.
2. Brand names, Models, Manufactures names list of the items should be furnished clearly.
3. a) Manufacturer's should have got registered with Company of Law Affairs under Company's ACT.
 b) The bidder must be the authorized channel partner (or) authorized distributor of OEM only. The bidder has to submit an Authority Letter from the OEM (Original Equipment Manufacturer) against this tender.
 c) One bid from one OEM only would be accepted, which must be duly authorized by OEM. The authorization certificate from the OEM must be attached with technical Bid.
4. Delivery Period – 15 days from award of work
5. Payment Terms: 100% after delivery and submission of following documents by vendors to MMD, Kolkata –
 Contingent Bill in triplicate along with supporting vouchers and GST Certificate and Bank details.

6. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of each Desktop Computers and not item items wise
7. PERFORMANCE SECURITY:- Successful tenderer will have to furnish Security Deposit @ 10% value of the order/contract in the form of Bank Guarantee/FDR of any National/Commercial Bank valid for 3 years and 2 months from the date of final acceptance of the equipments, with a provision of further extension in favour of the "Pay and Accounts Office, Ministry of Road and Transport, Kolkata", payable at Kolkata, In case of Bank Guarantee/FDR submitted by the tenderer it should be unconditional in all cases. Bank Guarantee/FDR should be submitted along with the bill for release of payment towards delivery of goods.
8. The rates quoted must be valid for 180 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
9. Quotations may be dropped in the tender box placed in Office.
10. Please note that Incomplete Tenders/Late Tenders/ Delayed Tenders will not be considered at all.
11. MMD, Kolkata reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the MMD, Kolkata will be final in this regard.
12. MMD Kolkata reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the MMD, Kolkata will be final in this regard.
13. The inner envelopes should be technical Bid and Financial bid separately sealed and properly super scribed (Technical Bid/Financial Bid). Outer envelope containing inner envelopes should be addressed as below and NOT to any individual by name.

Addressed to:-

**The Principal Officer
Mercantile Marine Department
Marine House, Napier Road,
Hastings, Kolkata-700 022**

भवदीय/ Yours faithfully



उबैदु रहमान / Ubaidu Rehman

इंजीनियर एवं पोत सर्वेक्षक-उ. म. नि.(तक.)/Engineer & Ship Surveyor-cum-DDG(Tech).

समुद्री वाणिज्य विभाग / Mercantile Marine Department

कोलकाता जिला / Kolkata District.