



भारत सरकार / GOVERNMENT OF INDIA
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

No. 29-Admn(1)/2016

Dated: 13.09.2019

To,
✓ M/s. Netcare Electronics (India) Pvt. Ltd,
8-A, Ground Floor, Kashinath Building,
31, Veer Savarkar Marg, (Cadel Road),
Mahim (West)
Mumbai – 400 016



16 SEP 2019

Subject:- Work order for comprehensive annual maintenance contract for canon fax machines and canon photocopier machines – reg.

Sir,

I am directed to refer to your quotation dated 19th August, 2019 in response to the Directorate's letter inviting quotations dated 13.08.2019 on the above subject and to state that the Competent Authority has approved the grant of Comprehensive Annual Maintenance Contract to M/s. Netcare Electronics (India) Pvt. Ltd., Mumbai at the annual cost of Rs. 93,456/- including GST, which will consist of maintenance of 34 canon fax machines at the annual cost of Rs. 56,700/- and 3 canon Zerox machines at the annual cost of Rs. 22,500/- for a period of one year w.e.f. 13.09.2019 to 12.09.2020. The particulars of fax machines are given below:

Sr. No.	Serial No. of Fax machine	Model No. Fax Machine/Photo Copier	Rate per year (Comprehensive)
1.	ELD48958	MF4350D	Rs. 1500/-
2.	NKR05265	MF4890 Image Class	Rs. 2500/-
3.	KVZ12379	MF4150	Rs. 1500/-
4.	ELD46434	MF4350D	Rs. 1500/-
5.	KVZ13322	MF4150	Rs. 1500/-
6.	ELD10450	MF4350D	Rs. 1500/-
7.	ELD56614	MF4350D	Rs. 1500/-
8.	HCE21416	MF4450	Rs. 1500/-
9.	NXK08082	MF4750	Rs. 1500/-
10.	ELD51318	MF4350D	Rs. 1500/-
11.	ELD23771	MF4350D	Rs. 1500/-
12.	HCE37235	MF4450	Rs. 1500/-
13.	KVZ11236	MF4150	Rs. 1500/-
14.	ELD6049	MF4350D	Rs. 1500/-
15.	HCE18813	MF4450	Rs. 1500/-
16.	KV212556	MF4450	Rs. 1500/-
17.	KVZ10342	MF4150	Rs. 1500/-
18.	CND9841G20	MF2727	Rs. 2500/-

बीटा बिल्डिंग, 9वीं मंज़िल, आई थिंक टेक्नो कैम्पस, कांजूर गाँव रोड, कांजूरमार्ग (पूर्व) मुंबई- 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

फ़ोन/Tel No.: +91-22-2575 2040/1/2/3 फ़ैक्स/Fax.: +91-22-25752029/35 ई-मेल/Email: dgship-dgs@nic.in वेबसाइट/Website: www.dgshipping.gov.in

19.	ELD72382	MF4350D	Rs. 1500/-
20.	ELD60274	Image Class MF4350D	Rs. 1500/-
21.	HCE16570	MF4450	Rs. 1500/-
22.	GRS13889	Fax L-140	Rs. 1500/-
23.	GRV21118	Fax L-140	Rs. 1500/-
24.	JKD3001	Fax L-220	Rs. 1500/-
25.	GR512431	Fax L-140	Rs. 1500/-
26.	CRV04492	Fax L-140	Rs. 1500/-
27.	2KBHA112048	Panasonic KXFM131DX	Rs. 1200/-
28.	GRS03076	Fax L-140	Rs. 1500/-
29.	GRS12051	Fax L-140	Rs. 1500/-
30.	CNH8CBROIT	HP LJ Pro CM1415fn	Rs. 2500/-
31.	QZB03994	MF 4750	Rs. 1500/-
32.	GCNH0000162531	MF4820D	Rs. 2500/-
33.	QYR60708	MF4820D	Rs. 2500/-
34.	QYR61016	MF4820D	Rs. 2500/-
Photo Copier			
1.	EQM-03556	IR 2320L	Rs. 7500/-
2.	EQM-03537	IR 2320L	Rs. 7500/-
3.	EQM-03538	IR2320L	Rs. 7500/-
		Total	Rs. 79200/-
		GST 18%	Rs.14256/-
Ninety Three Thousand Four Hundred and Fifty Six Only		G.Total	Rs.93456/-

2. You may note that the payment will be made as per Govt. procedures, on quarterly basis after receipt of Certificate of service report from you and on completion of satisfactory reports from the users. On receipt of this work order, you are requested to check the counter reading for said photocopier machines and submit the report.

3. The terms and conditions for the contract are placed as per Annexure-I enclosed to this letter. This may be signed and forwarded to this office as a token of acceptance of the said contract.

4. Kindly acknowledge receipt.

Yours faithfully,


(Rajesh Kumar)

Assistant Hydrographic Surveyor

TERMS AND CONDITIONS

1. The AMC contract will be comprehensive and no extra payments will be made for undertaking services & repairs.
2. The AMC will include at least one regular servicing per month of 34 Canon Fax machines and 03 Canon Photocopier machines.
3. The services will include cleaning and routine checks for functioning in respect of all the Canon fax machines and photocopier machines.
4. The company will provide a stand by fax machine and photocopier machines in case of defect of any machines.
5. The company should give an undertaking of the engineer/employees certifying his antecedents along with identity proofs.
6. The Directorate has the right to terminate the contract without any prior notice, if the services are not found satisfactory.
7. Payment will be made only on quarterly basis on completion of satisfactory service and on obtaining relevant certificates from the users whom the machines has been allotted.
8. The AMC of the equipment is to be taken up as on site.
9. AMC of machines require monthly servicing, replacement of consumables spares/parts as required along with repairing on call, as required from time to time by the Directorate.

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