



सत्यमेव जयते

भारत सरकार / GOVERNMENT OF INDIA

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय /

MINISTRY OF PORTS, SHIPPING AND WATERWAYS

समुद्री वाणिज्य विभाग / MERCANTILE MARINE DEPARTMENT

प्रतिष्ठा भवन / PRATISHTHA BHAVAN

101, महर्षि कर्वे रोड / 101, MAHARSHI KARVE ROAD

न्यू मरीन लाइन्स / NEW MARINE LINES

मुंबई - 400 020 / MUMBAI - 400 020

टेलीफोन: 022 22039881

फैक्स: 022 - 22013307

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No. E-14/ 2329

Date: 01-03-2021

## MERCANTILE MARINE DEPARTMENT - MUMBAI

### NOTICE

**Assessment and Booking seats for all grades of engineering competency examination for candidates appearing in MMD, Mumbai.**

**Procedure for verification of original documents for assessment of eligibility for engineering competency Examinations.**

1. Candidates desiring to appear for engineering competency examinations are required to undergo assessment of their eligibility for the subject examination.
2. **Assessment and seat booking of candidates desiring to appear for MEO Class – I, MEO Class – II Part A, MEO Class – II Part B and ETO examination.**
  - 2.1. The assessment and seat booking of candidates desiring to appear for MEO Class – I, MEO Class – II Part A, MEO Class – II Part B and ETO

आशीश वाकखेडे  
ASHISH WANKHEDE

अभियंता तथा पोत सर्वेक्षक एवं उप परिवहन महानिदेशक (तकनीकी)  
Engineer & Ship Surveyor Cum Dy DG (Tech.)

समुद्री वाणिज्य विभाग, मुंबई  
Mercantile Marine Department, Mumbai

examination is done online through the e-governance module available on DGS website [www.dgshipping.gov.in](http://www.dgshipping.gov.in).

- 2.2. The candidates shall apply for online assessment.
- 2.3. The candidates shall then follow procedure mentioned in Para 6 for verification of their original documents.
- 2.4. Upon successful verification of original documents, the assessment of the eligibility of the candidate for the examination shall be approved online.
- 2.5. The candidates shall do their online seat booking only after approval of assessment.

**3. Assessment of eligibility for MEO Class - IV Part A and MEO Class - IV Part B examinations.**

- 3.1. The assessment and seat booking of candidates desiring to appear for MEO Class - IV Part A and MEO Class - IV Part B examination is done online through the e-pariksha module available on DGS website [www.dgshipping.gov.in](http://www.dgshipping.gov.in).
- 3.2. The candidates shall apply for online assessment.
- 3.3. The candidates shall then follow procedure mentioned in Para 6 for verification of their original documents.
- 3.4. Upon successful verification of original documents, the assessment of the eligibility of the candidate for the examination shall be approved online.
- 3.5. The candidates shall do their online seat booking only after approval of assessment.

**4. Assessment of eligibility for written examination of NCV Class – IV Part A, NCV Class – III (SEO) Part A, NCV Class – III (CEO) Part A.**

- 4.1. The candidates shall follow procedure mentioned in Para 6 for verification of their original documents.
- 4.2. Upon successful verification of original documents, the candidates shall be issued letter to confirm their eligibility to appear for written examination.

**5. Assessment of eligibility for Oral examination and Seat booking of NCV Class – IV Part B, NCV Class – III (SEO) Part B, NCV Class – III (CEO) Part B.**

- 5.1. The candidate shall make the requisite payment through Bharakosh using the link [bharatkosh.gov.in](http://bharatkosh.gov.in)
- 5.2. The candidates shall follow procedure mentioned in Para 6 for verification of their original documents for assessment of eligibility for the subject engineering competency examination.
- 5.3. Upon successful verification of original documents, the candidate's seat shall be booked for the requested month.

**6. Procedure for verification of original documents / certificates for assessment of eligibility for engineering competency examination.**

- 6.1. The candidates desiring to undergo assessment of their eligibility for engineering competency examination shall fill up and submit an online form by clicking on the link <https://forms.gle/WvnD8RLPJqPVw4JHA>
- 6.2. Upon successful submission of the online Assessment form, the candidates shall be informed of the date of verification of original documents for assessment of eligibility for engineering competency examination through email.
- 6.3. The candidates are required to bring the following original documents for verification on the date of assessment to **Mercantile Marine Department Exam Centre, First floor, 'Nav Bhawan' building, R. K. Kamani Marg, Ballard Estate, Fort, Mumbai – 400001.**
- 6.3.1. CDC (Continuous Discharge Certificates)
- 6.3.2. Passport
- 6.3.3. CoC (Competency of Certificates) (If applicable)
- 6.3.4. Original Sea service letter from company
- 6.3.5. Sea service testimonials
- 6.3.6. Medical Fitness Certificate



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- 6.3.7. Pre-sea training / Preparatory course certificate (if applicable)
- 6.3.8. Valid all Modular course certificates
- 6.3.9. All Education qualification Mark sheets & Certificates
- 6.3.10. TAR book (If applicable)
- 6.3.11. White Background Original Photo (Nos.05)
- 6.3.12. Written Examination result (For NCV candidates applying for Oral examination)
- 6.3.13. EXN - 45(If applicable)
- 6.4. Dress code – formals / smart casuals.
- 6.5. Candidates are required to update their Seafarers Profile with the latest information.
- 6.6. The verification of original documents for assessment of eligibility for engineering competency examination shall not be done if any of the required original documents is not available with the candidate. In such case the candidate has to resubmit the assessment form.
7. In case of any query please send email to [exame.mum-mmd@gov.in](mailto:exame.mum-mmd@gov.in). Enquiry by any other means such as phone calls, visit to exam centre, etc. for enquiry shall not be entertained.
8. The ETO examination repeater candidates who had never applied online and desiring to appear for ETO examinations shall send the following documents to 'The Examiner of Engineers, Mercantile Marine Department, First floor, Old CGO building, Pratishtha Bhawan, 101, Maharshi Karve Road, Churchgate, Mumbai – 400020'.
- 8.1. Application for request for seat booking (please mention INDoS no., details of last attempt, grade of examination and month for which the request is made).
- 8.2. Receipt of payment of fee in [bharatkosh.gov.in](http://bharatkosh.gov.in) for seat booking of oral examination.

9. The repeater candidates desiring to appear for NCV oral examinations shall send the following documents to 'The Examiner of Engineers, Mercantile Marine Department, First floor, Old CGO building, Pratishtha Bhawan, 101, Maharshi Karve Road, Churchgate, Mumbai – 400020'.
- 9.1. Application for request for seat booking (please mention INDoS no., details of last attempt, grade of examination and month for which the request is made).
- 9.2. Receipt of payment of fee in [bharatkosh.gov.in](http://bharatkosh.gov.in) for seat booking of oral examination.
10. This Notice supersedes Notice to engineering candidates 'ETO', no. E-14 / 2214 dated 05 – 01 – 2021 and Notice to engineering candidates 'NCV', no. E-14 / 2215 dated 05 – 01 – 2021.



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