



भारत सरकार / GOVERNMENT OF INDIA

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय / MINISTRY OF PORTS, SHIPPING AND WATERWAYS

समुद्री वाणिज्य 'वीभाग' / Mercantile Marine Department

टेली/फैक्स-03224-253986

चिरंजीबपुर, बीएस एनएल बिल्डिंग के सामने/Chiranjibpur, Opp. BSNL Building,

Tele/Fax-03224-253986

ई-मेल: haldia-sicmmd@gov.in

हल्दिया-721604/Haldia-721604

Email: haldia-sicmmd@gov.in

: mmdhaldia@gmail.com

पूर्व मिदना पुर, पं. बंगाल/ Purba Midnapore, W.Bengal

: mmdhaldia@gmail.com

पत्रसं/L.No.- HLD/MMD/CAR HIRE PAYMENT/HALDIA/2017/23

दिनांक/Date : 11.05.2021

TENDER NOTICE

Subject: Notice for inviting of Tender for hiring of 01 Non-AC Car for official use for MMD, Haldia office on Daily Basis Rate.

Mercantile Marine Department, Haldia requires 01 No. Non-AC car for the purpose of official work and carrying out of PSC and FSI Inspection, Surveys and audits on board ships coming to Haldia Port. The job will involve regular entry into the Port area and service provider has to have the required authorizations from port authorities and cars and driver have to have the required valid port permits to enter and operate within the port.

Tender Critical Dates Sheet

Tender Publishing Date & Time	11.05.2021 at 16.00 hrs
Bid Submission Start Date & Time	12.05.2021 at 09.30 hrs
Bid Submission Closing Date & Time	04.06.2021 at 18.00 hrs
Bid Opening Date & Time	07.06.2021 at 12.00 hrs

Quotations/Tender are invited from car hire companies to give their quotes on **Daily basis charge** as per following:-

1. Daily rates on price/km as well as price/hour basis usage of minimum 10 hours/ maximum under 80 km on the day of use.
2. Additional charges if any for port entry passes for driver and car on daily basis and any other additional charges as applicable.
3. Night charges if applicable.

11-5-23

Instructions to bidders:

1. Quotations submitted on monthly basis charges will not be acceptable and will be summarily rejected.
2. Requirement for the car will be intimated on the previous day only and vehicle has to be provided accordingly the next day.
3. The Service provider has to have their registered office in Haldia.
4. The vehicles provided have to be in good condition and driver with valid driving license.
5. The service provider must submit a declaration that they are not blacklisted by any Govt. Department or the SPMPT (HDC).
6. The tender may be cancelled at any time without assigning any reason by the Surveyor in charge, MMD Haldia.
7. The contract will be on no work no pay basis and the Surveyor in charge, MMD Haldia has the right to terminate the contract at any time without assigning any reason whatsoever.
8. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the bid.
 - i. Firm shall be registered with the Government of West Bengal/Central Government with registered office in Haldia
 - ii. The firm shall have valid PAN Number
 - iii. The firm shall have valid GST Certificate
 - iv. Tax Clearance Certificate
 - v. Service Tax Register No
 - vi. TAN Registration No.
 - vii. Declaration that they are not blacklisted by any Govt. Department or the SPMPT (HDC).
 - viii. Becoming L1 will not be criteria for awarding of service order unless the rates are reasonable & justified.
 - ix. The successful bidder will have to enter into agreement with MMD on a non-judicial stamp paper of Rs.100/-
9. The Bid has to be submitted in a sealed envelope to the following address:-

**To The Surveyor-in-Charge, Mercantile Marine Department, Chiranjibpur
(Opp. BSNL Office), Haldia- 721604, East Midnapore, West Bengal.**

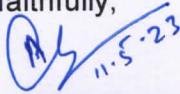
9/12/23

It may be noted that payment will be done on monthly basis based on the no. of days of usage in the month. MMD, Haldia will deduct 2% as TDS for Income Tax and 2% as TDS-GST on the monthly bill as per the rules.

Quotation to be submitted in sealed envelope by companies having all required permissions for the car hire services. The sealed quotations will be opened on 07.06.2021 at 1200 hrs at MMD Kolkata, Marine House, Hastings, Kolkata-700022 in the presence of all those wish to attend.

For any clarifications regarding terms and conditions, usage requirements etc. please send E-mail to mmdhaldia@gmail.com

Yours faithfully,



(ANIRUDDHA CHAKI)

Surveyor-In-Charge,

Mercantile Marine Department, Haldia.